

Leino Park Water District (LPWD)
Board of Commissioners' Meeting - November 6, 2008

1. Call to Order at 6:35 PM

- Members present: Sue Miller (SM), Dave Crumbley (DC), Derek Knerr (DK), and Don Williams (DW).
- Guests present: none

2. Review and Approve Minutes - Minutes of 10/02/08 approved

3. Reports

A. Treasurer Report (Finance/Budget):

- **Receipts** - Have received 2 water bill payments since last meeting. Still 5 households have not paid.
- **Expenditures** - \$900.00 for water testing, utilities, road maintenance and materials, and office supplies.

B. Water Commissioner Report:

- **Budget** - Not discussed.
- **Billing** - 5 households have not paid the second notice water bill. Two of them have not paid in 2 years. DC reported that the Town of Westminster sends certified, return receipt requested notices of intent to shut off. After some discussion on how we should enforce late payment and shut-off notifications, it was agreed that this issue needs further discussion, and the results of that discussion will be presented at the annual LPWD meeting.
- **Maintenance of lines and meters** - DC reported that the Town has converted a majority of its water meters over to a new wireless type. As a result, he brought one of the 70 hand-me-down water meters that the Town recently gave us. These meters will provide much more accuracy and require a digital reader. Unfortunately, the reader was not provided as the town is still using them. If we had to purchase a new reader, it would cost about \$800. Discussion continued on when these meters would be installed and about installing meters in homes where there is no meter or the meter does not work. The intent is to verify that there is no leak by guaranteeing that what the Town says we use, is what we actually use.
- **Quality** - TTHM (total trihalomethanes) and HAAS (haloacetic acids) tests will be done on the water next week. These tests, which must be done quarterly, detect the residual chlorine that remains in the water after it kills all the bacteria that it can. The tests must be done at the end of a branch of the system, where flow is at a minimum and residuals tend to collect. There is nothing to be concerned about, despite the fact that the results may require posting of a non-compliance notification.

C. Bridge Report

- **Legal ownership** - Still waiting for the City of Fitchburg to draft deed.
- **Time frames** -
- **Replacement funds** - The lawyer has been paid \$2105 to cover the Fitchburg City Council meeting appearance and related expenses. Two 90 day CDs have or will become due this month. DC will roll them over.

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D. Maintenance Report

- **Meters** - Discussed above
- **Roads** - Speed bumps have been removed, gravel has been spread to smooth out the back roads, and the hole at the bottom of the ramp on this side of the bridge was patched. It may have to be patched several times over the winter. Please try to avoid running directly over it.

E. Communication Report

- **Website** - Meeting minutes have been added to our website. The current (2007) water quality report will be posted soon.
- **Email** - Please email us at LPWD@comcast.net with any questions or concerns.
- **Voice mail** - none

4. Old Business:

- SM has contacted Historical Society but has to contact them again to verify that the information they have is up-to-date.
- BB was going to contact other water district members (Holmes Park Water District?) to invite them to one of our meetings or try to get an invitation to one of their meetings. Will follow up...

5. New Business - none

6. Open Forum - none

7. Adjournment at 7:42 PM

8. Next Meeting

- The next meetings will be Thursday December 4th, 6:30 PM at 15 Old Oak Ave.

Respectively submitted

Derek Knerr - Clerk/Moderator