

**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - December 4, 2008**

**1. Call to Order** at 6:37 PM

- Members present: Sue Miller (SM), Dave Crumbley (DC), Rick Plante (RP), Bob Brown (BB) and Derek Knerr (DK).
- Guests present: none

**2. Review and Approve Minutes** - Minutes of 11/06/08 approved

**3. Reports**

**A. Treasurer Report (Finance/Budget):**

- **Receipts** - Most of the \$3,269 received was from a water lien payoff from a property in the park that was recently sold. There are still 5 households with outstanding water bills.
- **Expenditures** - A little more than \$3,400 was paid out for water testing, utilities, registry of deeds expenses, and USDA payoff.

**B. Water Commissioner Report:**

- **Budget** - Not discussed.
- **Billing** - Continued discussion on how we should enforce late payment and shut-off notifications. Agreed that the two households that have not paid their bill in 2 years will have final notices sent to them after the holidays. We are willing to work with them on a case-by-case basis. DC will draft letter for next meeting.
- **Maintenance of lines and meters** - Discussed getting broken readers (for the new type of meters that the town has given us) and having them fixed. This would be cheaper than buying new ones.
- **Quality** - TTHM (total trihalomethanes) and HAA5 (haloacetic acids) tests have been completed. TTHM reading was at 105 ppb (parts per billion). Ideally, this reading should be closer to 80 ppb. The regulatory agency DEP (Department of Environmental Quality) is specifically concerned about the RAA (running annual average) over the past 4 quarters. RAA is now at 88 ppb, but should be at or below 80 ppb. HAA5 levels were good at 37 ppb, as they should be less than 60 ppb. Results have been posted on the bulletin board and will be placed on the website shortly. These levels are nothing to worry about... but DC is going to ask DEP if the use of whole-house filters will help to reduce TTHMs.

**C. Bridge Report**

- **Legal ownership** - We are still waiting for the City of Fitchburg to draft a deed giving LPWD rights to the bridge. The lawyer is working with State Representative Lew Evangelitis's office to have the state legislature re-write our charter so that we can take ownership of the bridge by eminent domain. We need to do this so that we are eligible to apply for grants.
- **Time frames** -
- **Replacement funds** - DC will check on the two 90 day CDs have or will become due this month. DC will roll them over.

**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - December 4, 2008**

**D. Maintenance Report**

- **Meters** - Discussed under maintenance of lines and meters.
- **Roads** - Discussed... made temporary fix (with cement) to patch hole in bridge. May have to be done again over the winter.

**E. Communication Report**

- **Website** - LPWD.net and is up and running. Check it out.
- **Email** - Our email address is LPWD@comcast.net
- Meeting minutes and the current water quality report will be posted on the website shortly.
- Voice mail -

**4. Old Business:**

- SM has yet to re-contact the Historical Society to verify the information that we gave them.
- BB will invite water district members from the Holmes Park Water District to our next meeting.

**5. New Business** - The Westminster 250th Anniversary Committee has asked LPWD to enter a float or march in their parade on September 27, 2009. Please contact any of us if interested.

**6. Open Forum** - none

**7. Adjournment** at 7:48 PM

**8. Next Meeting**

- The next meetings will be Thursday January 8th 2009 at 6:30 PM at 15 Old Oak Ave.

Respectively submitted

Derek Knerr - Clerk/Moderator