

**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - February 5, 2009**

1. **Call to Order** at 6:42 PM - (note that meeting was moved to 11 Old Oak Ave)
  - Members present: Sue Miller (SM), Dave Crumbley (DC), and Derek Knerr (DK).
  - Guests present: none
  
2. **Review and Approve Minutes** - Minutes of 01/08/09 approved.
  
3. **Reports**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - Nothing Received.
    - **Expenditures** - \$198.88 was paid out for water testing, utilities, and office supplies.
  
  - B. **Water Commissioner Report:**
    - **Budget** -
    - **Billing** -
    - **Maintenance of lines and meters** - DC received a pair of meter readers from the Town that do not work. These will read the new style of meters that the Town has also given us. It would cost about \$300 each to have them repaired or we could spend \$850 for a new reader. Since we really should have a backup, and it's kind of like 2 for less than 1, DC will have the pair of readers sent out for repair.
    - **Quality** - Flushing was done last week to try to help reduce the TTHM levels. TTHM testing will be done again next week.
  
  - C. **Bridge Report**
    - **Legal ownership** - Thanks to DC for bringing Paul to our last meeting. Typically, engineering firms want to provide a quote for a survey that would determine the safety and capacity of the bridge as a starting point. (It has been 9 years since bridge had last been surveyed, but was deemed over designed and constructed at the time). We have had a lot of quotes in the past, but it was good hear from what seemed like an insider's point of view, that there is a lot going on beyond our control at the State and Federal levels. His recommendation to wait until some of these items are resolved before spending any money, made all of us feel like he has our best interest in mind.

Yea!!! We have a deed from the City of Fitchburg, in which the City granted to the District (that's us) all of the City's right, title and interest in and to the bridge crossing Wyman Pond. This is a big step, but are many more to go. The next step is for the State Legislature to change our charter so that the District will have the authority to maintain the bridge. This will allow us to apply for grants. Bob Martin (our lawyer) states in an email to DC that this item is in the works, but it will probably take 6 months after the legislation is approved and filed for the change to becomes official. While there is nothing more we can do, Bob will be pushing for us, as he would hate to have us lose out on any available funds due to a lack of timeliness.

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A short discussion continued on the need to find out where our liability is and possibility of having to obtain some kind of insurance.

- **Time frames** -
- **Replacement funds** -

**D. Maintenance Report**

- **Meters** - Nothing to report.
- **Roads** - Nothing new to report.

**E. Communication Report**

- **Website** - LPWD.net and is up and running. Check it out.
- **Email** - Our email address is LPWD@comcast.net
- Meeting minutes and the current water quality report will be posted on the website shortly.
- Voice mail -

**4. Old Business:**

- BB will invite water district members from the Holmes Park Water District to one of our future meetings. BB not in attendance.

- 5. New Business** - The Westminster 250th Anniversary Committee is currently asking groups in Town for donations of \$500. For this donation, the Committee will order special anniversary banners with the group's name that will be prominently displayed in Town between June 1st and Oct 25th. DC will get more info from Lorraine Emerson. This item will be brought up again at the next meeting. Please contact us if you have any feelings for or against.

**6. Open Forum** - none

**7. Adjournment** at 7:25 PM

**8. Next Meeting**

- The next meeting will be Thursday March 5th 2009, 6:30 PM at 15 Old Oak Ave.

Respectively submitted

Derek Knerr - Clerk/Moderator