



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - March 5, 2009**

**1. Call to Order** at 6:38 PM

- Members present: Sue Miller (SM), Dave Crumbley (DC), Rick Plante (RP), and Derek Knerr (DK).
- Guests present: none

**2. Review and Approve Minutes** - Minutes of 02/05/09 approved.

**3. Reports**

**A. Treasurer Report (Finance/Budget):**

- **Receipts** - Nothing Received. DC will verify renewal status of CDs.
- **Expenditures** - \$156.74. Of that, \$57.57 was paid for illumination of 4 street lights (which we regularly pay for), \$20 for water tests, and \$20 for annual DEP fees.

**B. Water Commissioner Report:**

- **Budget** -
- **Billing** - In order to deal with the few households that are delinquent in paying their water bills, DC distributed copies of a demand notice that LPWD sent out in 2000, to give us an idea on format and wording. It was agreed that the first demand notice should contain additional wording related to payments and more contact information. DK will draft first demand notice and send to Board members for approval. If approved, First Demand Notices will be sent out in the first week of April to those households that have balances due for more than 2 years. If necessary, those will be followed by Final Demand Notices in May, stating that water services will be terminated in June.
- **Maintenance of lines and meters** - DC sent both non-working meter readers to Ty Sales for repair. One was returned as working, so there is no charge. Since then, the reader has failed again. The problem may be with the charging unit or battery (\$90 for a new one). The second reader required more extensive troubleshooting and was sent from Ty Sales to Neptune (the manufacturer) who will be able to repair the unit for \$150. No estimate of how long that will take, but we will wait for this unit to be returned before re-requesting repair of the first reader. Ideally, the plan is to begin replacement of all water meters, sometime in June.
- **Quality** - TTHM testing results (done several weeks ago) have not come back yet. If results are within limits, no notification is required. Otherwise, postings will be put on the Bulletin board (at the end of the bridge) and our website (LPWD.net).

**C. Bridge Report**

- **Legal ownership** - We believe that we own bridge, although we may still have to get a deed from the Leino heirs. DC will check status with lawyer.

**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - March 5, 2009**

Our lawyer has been working with State Representative Lew Evangelidis's office on charter changes that will give us authority on matters related to the bridge. While the wording changes have been agreed upon, we recently learned that our State Senator, Jen Flanagan will be filing this legislation in the State Senate, circumventing what could have been a lengthy delay in the House.

- **Time frames -**
- **Replacement funds -**

**D. Maintenance Report**

- **Meters** - Nothing to report.
- **Roads** - DC will talk to Josh Hall (in town) to see how the town deals with bellied roads. RP will find out about sweeping streets.

**E. Communication Report**

- **Website** - LPWD.net and is up and running. Although it needs some work, it needs your input. Check it out and tell us what you like and don't like.
- **Email** - Our email address is LPWD@comcast.net
- Meeting minutes and the current water quality report will be posted on the website shortly.
- Voice mail -

**4. Old Business:**

- BB has extended an open invitation for the board members of the Holmes Park Water District to attend any of our meetings.

**5. New Business** - The \$500 banner donation to the Westminster 250th Anniversary Committee was brought up again. It was generally felt that \$500 is too much for us at this time. While the Town supports us with sanding, snow removal, and some water testing, a motion was made, seconded, and unanimously voted to make a \$100 donation in the name of Leino Park Water District.

A new recurring conflict on Thursday evenings is preventing one of our members from attending these board meetings. A motion was made, seconded, and unanimously voted to change our regularly scheduled LPWD Board meeting from the first Thursday of each month, to the first Wednesday of each month. Residents are welcome to attend.

**6. Open Forum** - none

**7. Adjournment** at 7:51 PM

**8. Next Meeting**

- The next meeting will be **Wednesday** April 1st 2009, 6:30 PM at 15 Old Oak Ave. (No foolin').

Respectively submitted

Derek Knerr - Clerk/Moderator