



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - September 2, 2009**

1. **Call to Order** September 2, 2009 at 6:39 PM
  - Members present: Sue Miller (SM), Dave Crumbley (DC), Don Williams (DW), and Derek Knerr (DK).
  - Guests present: none
2. **Review and Approve Minutes** - Minutes of 08/05/09 approved.
3. **Reports**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$6,252.50 received from water bill payments.
    - **Expenditures** - \$895.32 for utilities, testing, supplies, and road repairs. Have large (USDA mortgage and water bill) payments due next month.
  - B. **Water Commissioner Report:**
    - **Budget** - Nothing new to report.
    - **Billing** - The one household that has not responded to notices sent by certified mail for non-payment of water bills has paid 1/3 of the bill. There are 2 other households that have not paid the most recent bill. DC has sent out second bills and will send out another notice by the middle of next month.
    - **Maintenance of lines and meters** - There are only about half a dozen meters left to replace. Some of these are difficult to access as they are located in small crawl spaces, under decks, or paved over. DC will assess the practicality of replacing these meters at this time and will schedule if possible.
    - **Quality** - The latest testing results revealed that TTHM levels have dropped to an acceptable level of 79.1 ppb! Hopefully this is due to a new program of system flushing and will result in even lower levels in the future.
  - C. **Bridge Report**
    - **Legal ownership** - Our Senate Bill (No. 2068, Senate Docket No. 2081) has been passed and signed into law (Chapter 73 Acts of 2009) by the Governor on August 26th. We now have the legal authority to maintain the bridge.
    - It was stated that the Leino heirs believe that they have no ownership rights. There is still no word from EW, who was going to find out from our lawyer whether we should pursue a deed from the Leino heirs.
    - Beta group submitted a quote to do visual and core testing of 4 pilings for \$7500. Paul Gertin is not sure how involved the State will be with our project. They may require a 20 ft wide bridge... He wants to run it by the lawyer and will get back to us with his recommendation. DC expects that SEA will also submit a proposal.
    - Some discussion about piling replacing and sleeving costs.
    - **Time frames** -



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- **Replacement funds** - Still collecting \$200 per household plus whatever Honeybee and Parkwood households pay voluntarily.

**D. Maintenance Report**

- **Meters** - See maintenance item under Water Commissioner Report.
- **Roads** - DC has purchased paint and associated materials to scrape, sand, and prime the bridge railings. DC proposed Saturday Sept 12th to close the bridge and do the work. Rain date would be Sunday the 13th. Unanimous.
- DC has ordered 2 'No Wake Zone' and 2 signs similar to the ones at the ends of the bridge for the 'water' side of the bridge.

**E. Communication Report**

- **Website** - All is up to date. DK has yet to contact Tom Nutting to see if he (and the Wyman Lake Association) is willing to provide electronic copies of their postings for our website.
- **Email** - Our email address is still LPWD@comcast.net

**4. Old Business:**

- RP has yet to approach Bill Winturri about purchasing an easement (Honey Bee Lane) in case the bridge becomes unusable for whatever reason. DC talked with Paul Gertin who suggested that we do this.

**5. New Business:**

- There was a short discussion on 'right of ways'. Some have sheds and parked vehicles that restrict deeded water access. Due to the lack of a full board, the discussion will be continued at the next meeting.
- We are required to file an Emergency Response Plan by Dec 31st. DC has been getting help from several 'friends in the business' and is proceeding on schedule.
- Through one of his professional associates, DC was introduced to the Massachusetts Water Wastewater Agency Response Network. Members share their resources in the event of an emergency to help restore (water) service as soon as possible. There is no cost to join and more info is available on their website ([www.mawarn.org](http://www.mawarn.org)). DC proposed we join. Agreed unanimously.
- DC developed our current billing system back in 1999 in Microsoft Excel. Since then he has looked at several billing programs but nothing seemed to fit our application or our budget. Last weekend, DC attended (with free tickets) a Mass Water gathering at the mountain, where he found a vendor with billing software specifically designed for utility providers. The cost - \$7000 for a six year commitment. Dick, from the New England Water Works Associations and who used to work for the town of Orange, recommended a billing program by Creative Technologies ([www.waterbill.com](http://www.waterbill.com)). Since then, DC has checked out several other billing programs, but likes the Creative Technologies package the best. It is priced at less than \$1500. Motion was made and voted unanimously to authorize DC to purchase billing software.



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**6. Open Forum** - none

**7. Adjournment** at 7:47 PM

**8. Next Meeting**

- The next meeting will be **Wednesday** October 7th 2009, 6:30 PM at 15 Old Oak Ave.

Respectively submitted,

Derek Knerr - Clerk/Moderator