



**Leino Park Water District (LPWD)
Annual District Meeting - June 28, 2009**

1. **Call to Order** on June 28, 2009 at 2:21 PM
 - Board members present: Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Rick Plante (RP), Don Williams (DW), and Derek Knerr (DK).
 - Other members present: 14.
 - Guests present: 1

2. **Announcements and Introductions:**
 - DC announced that postings were put up yesterday to notify that the lake will be treated on Monday so there are restrictions on swimming, using lake water for irrigation, etc. See postings throughout the neighborhood for details.
 - The Board introduced themselves.

3. **Review and Approve Minutes** - Minutes of 06/28/08 annual meeting were read by SM. Motioned to accept minutes as read was made by DC, seconded by Mary, and approved unanimously.

4. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$47,626.75 received which included 1 buyout.
 - **Expenditures** - \$34,157.11 for utilities, water testing, water, supplies, signs, and other road repairs.
 - Gain - \$13,469.64
 - Bridge Fund Report - There is almost \$97K in the bridge fund.
 - Proposed Budget of a little more than \$32K.
 - Elizabeth (EW) asked about legal fees... DC explained that legal fees used to obtain ownership of the bridge are paid from the bridge fund. Legal fees related to Leino Park Water District business have a separate line item in the budget.
 - Motion to accept budget by DC. The following questions were answered by DC; Q: How many are still paying loan? A: 30. Q: What is current rate for buyout? A: \$3,025. DC clarified that there are 65 households in Leino Park, 60 in the Water District, and of those, 56 have water connections. Motion seconded and accepted.

 - B. **Water Commissioner Report:**
 - **Maintenance of lines and meters** - New meters are being installed that have been given to us by the town of Westminster as they have replaced their system. Almost half (30 or so) meters have been replaced so far. DC explained how much easier and more accurate reading the new meters will be. DC and the commissioners will continue to schedule and perform meter replacements throughout the summer.



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C. Bridge Report:

- **Legal ownership** - City of Fitchburg has given us all of their ownership rights to the bridge. State legislature is currently working on changing our charter to grant us the authority to perform maintenance and replacement of the bridge. Brian asked if we can get any FEMA money for storm damage. DC explained that a car hit the railing in May, and we will get insurance money to replace railing. Currently we have no insurance on the bridge. A question was asked if there is any estimate to replace bridge. There is an old one but we may not have the authority to replace or even repair bridge. This will be pursued more after legislature grants us the authority to maintain and repair it.
- DC reported that our lawyer recommends that we should begin thinking about obtaining about 5 million dollars worth of liability coverage for the bridge. Elizabeth (EW) has been talking with lawyer and insurance agent Oconnell. She believes that our liability may be limited to \$600,000. We probably need insurance but not 5 million. A guest suggested that the limit of liability is only what the insurance will defend us against and that legal fees are not included under the limit. EW agreed that we may need a 1 or 2 million dollar policy. EW discussed attractive nuisance and how we can take reasonable steps (put up signs) to cover ourselves. Yes they can still sue us if someone gets hurt but the steps we take to prevent the occurrence will give an overwhelming advantage in court. A question was asked, when the new bridge is built will the railing be higher. No, it may make it more attractive to jump. EW suggested chain link fence that is used on highways. Someone suggested posting a sign to direct people to the public beach by pump house.

D. Maintenance Report:

- **Roads** - Roads down back are bad. RP states that we are looking to put down more graded base. The more often we do it, the better the road will be in the long run. A question was asked if we had ever gotten an estimate to pave Pine St. RP replied no, but we may have to repave the paved roads again. Question about the access road (Leino Park Rd). It is oil and gravel. Could we use that on Parkwood Ln? RP replied that we are only planning on 2 loads of base at \$400 each. RP will talk to Town about options. DC mentioned that the Town used to grade (Honey Bee Ln) until they cut down on their budget. RP made a motion to approve between \$1500 and \$2000 for materials and labor for Parkwood Ln, Pine and Ridge Sts. Motion seconded and approved unanimously.

E. Communication Report:



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- **Website** - Our new website now resides at **LeinoPark.org**. SM discussed postings on BB and website. A question was raised about something on the website in regards to bringing sewer service into Leino Park. DK explained that the Town had a study done in 2006 or so, by an engineering firm S.E.A. A link to that study is on our website. Their recommendation was to extend sewer service in phases to several areas of Town. Leino Park was in the first phase. The Town may never vote to do it.
- The meeting digressed for a bit... Installing sewer now would be far more expensive than when we put in water. Steve suggested that it was not done due to road width and minimum distance required between water and sewer pipes. There are probably ways to do it now. Discussion continued about who would pay for sewer. Mary has to pay for sewerage even when she is not there.

5. Election of Officers:

- DC requested volunteers for any of the Board positions. There were none. A question was raised as to whether the current Board would be willing to serve again. DC replied that they would, but wanted to give anyone an opportunity if they so desired.
- DC made a motion that the Clerk cast a single ballot for the slate of officers as read. The motion was seconded by Elizabeth and passed unanimously.

6. Bylaw Change Proposal:

- DC described that a vote is required to change one of our bylaws to properly reflect that our annual meeting is held in June, and not in February. He also noted that the proposal was discussed and passed at the Special Meeting that was held just prior to this meeting.
- DK explained that this change is basically procedural to set the record straight, and then read the existing bylaw and the proposed bylaw.
 - Existing: "The annual District meeting will be held in February, notice of time and place shall be given in writing."
 - Proposed: "The annual District meeting will be held in June, notice of time and place shall be given in writing."
- Steve made a motion to accept the change to the bylaw as read. Mary mentioned that as one of the contributors that wrote the original bylaws, she does not remember that the bylaw was written to specify February. Since the bylaws that we currently have are so written, the motion was seconded and passed unanimously.

7. Old Business:

- The issue of a hearing aide for DC was brought up (in fun) since it had been brought up at past meetings. ;>)

8. New Business:



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- A question was raised about who paid into the bridge fund. DC explained that 60 households in the District pay \$200 each year toward the bridge fund and is billed through the Town on their property tax bill. 5 other households on Parkwood Ave are billed separately, though payment is voluntary and not required. DC stated that the Parkwood Ave residents are "awesome", as they consistently continue making their voluntary payments.

9. Adjournment - Steve made a motion adjourn. Motion was seconded and passed.
Meeting adjourned at 3:27 PM.

Respectively submitted,
Derek Knerr - Clerk/Moderator