



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - August 4, 2010

1. **Call to Order** August 4, 2010 at 7:04 PM
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Don Williams (DW), Rick Plante (RP), and Derek Knerr (DK).
 - **Guests present:** none

2. **Review and Approve Minutes** - Meeting on 07/07/10 was cancelled. Minutes of 06/02/10 approved.

3. **Reports**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - Between June 2nd and July 7th, \$12,600.00 was received from the Town for payments made toward the bridge fund, another \$19,531.00 was received from the Town for taxes and water, and \$202.02 was received for interest. Since July 7th, \$5941.00 has been received for water bill payments.
 - **Expenditures** - \$614.67 was paid out from June 2nd to July 7th for utilities, water testing, and supplies. Expenditures since July 7 were \$400.66 for utilities, water testing, insurance, and 2 new speed bumps.
 - **Other** - DC handed out a list of residents and owners. Corrections to the list were noted. RP questioned if all of our billing software and the like were backed-up. DC replied that they were usually copied onto a flash drive, though there was no formal backup procedure. It was suggested that a backup of everything be kept off-site. DK volunteered to review what it will take and report back next month.

 - B. **Water Commissioner Report:**
 - **Budget** - Nothing new expected.
 - **Billing** - Nothing new to report.
 - **Maintenance of lines and meters** - Meters were read on July 7th. There is a possibility that 2 of the meters were installed backwards based on the readings. RP and DC will check on these and turn them around if necessary. DC, RP, and DK had a good look at the main meter on July 24th. The meter was identified as a Rockwell SRH (Single Register Hi-Performance) compound water meter. It was noted that the DEP has been pushing us to rebuild and calibrate or replace the main meter, while the Town would like us to replace the meter with one that is able to be read by radio (similar to all others in Town). DC sought quotes for meter testing, rebuilding, and calibration. The only received quote was for \$140 per hour labor - portal to portal. DC asked Josh Hall about this company and Josh replied that the Town has worked with them in the past. DK suggested that we get a worst case estimate of material and labor (time) so we can make a better decision about rebuilding vs. replacing. DC will request this by next meeting.
 - **DEP/Quality** - Meters were flushed last week. DC will take test samples this week.



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C. Bridge Report

- **Legal ownership** - Elizabeth has emailed the form for the Leino heirs to sign. DC will print copies and send them out with \$10 checks as payment for all their rights to the bridge ownership.
- **Time frames** -
- **Replacement funds** -

D. Maintenance Report

- **Bridge** - RP will follow up with Andy about painting "SLOW" on the road approaching both sides of the bridge. Cold patch is available at the DPW so we will save our patch for winter. RP suggested that we spend up to \$20,000 for bridge repairs. After a short discussion, it was agreed unanimously. We need to estimate what needs fixing first, so we will try to get together and have a good look at the under side of the bridge.
- **Roads** - Short discussion on repaving the roads. While it would be nice to pave Pine St. there are so few houses there it may not be cost effective. Two additional speed bumps were installed on North Shore Rd.

E. Communication Report

- **Website** - Up-to-date. Check it out at www.LeinoPark.org.
- **Email** - Mary Dyke emailed us a request to move the speed bump to the right after coming off the bridge. It has been moved. DC will contact National Grid to report street lights that do not turn off during the day and the one at the end of the bridge that only works when it feels like it. Please send your comments and suggestions to us at: LPWD@LeinoPark.org.
- **Mail** - none

4. Old Business:

- No news about an easement for Honey Bee Lane. RP is still planning to speak with Szoc surveyors for options and guidance.

5. New Business:

- Deeded right-of-ways... RP suggested that we pull deeds to see who has access to what. DK will send a link (for the Worcester North Registry of Deeds) to DW who will start looking these up.

6. Open Forum - none

7. Adjournment at 7:49 PM.

8. Next Meeting

- The next regular Board meeting will be held on **Wednesday** September 1st 2010, 7:00 PM at 15 Old Oak Ave.

Respectively submitted, Derek Knerr - Clerk/Moderator