



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - October 6, 2010

1. **Call to Order** October 6, 2010 at 7:09 PM
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Rick Plante (RP), and Derek Knerr (DK).
 - **Guests present:** none

2. **Review and Approve Minutes** - Minutes of 09/01/10 were discussed and approved.

3. **Reports**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$702.00 was collected for water receipts.
 - **Expenditures** - \$3,355.15 was paid for utilities, water, supplies, and main meter testing (\$637).
 - **Other** - DK reported that he has met with DC to review backing up our data files. His recommendation is that 1) program disks be duplicated, 2) all documentation and data files be organized and put on disks, 3) all of these disks should be duplicated and given to at least two other board members, and 4) data files should be emailed to at the disk holding board members on a monthly basis. All agreed. Rick asked about USDA loan buyouts. After a short discussion, it was agreed that DC would contact the Board immediately when the next request for buyout was received.

 - B. **Water Commissioner Report:**
 - **Budget** - Nothing new expected.
 - **Billing** - 3 households have not paid their water bill. DC sent out late notices and second late notices. Quick discussion about imposing late fees and interest.
 - **Maintenance of lines and meters** - Still 2 backward meters. RP and DC will make sure that these are corrected.
 - **Main meter** - Good news - The main meter was tested and is 98 to 99% accurate at flow rates below 100 gallons per minute, and 99.8 to 100% accurate at flow rates from 100 Gal/min to 300 Gal/min. And the strainer was clean! The DEP is satisfied with these results so there is no need to have the main meter serviced or replaced. The Town would still like us to make it readable by radio. The company that did our meter testing will get back to DC about retrofitting for radio reading.
 - **DEP/Quality** - Nothing new to report.



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C. Bridge Report

- **Legal ownership** - DK has yet to send out letters to the Leino heirs, however, DC reported that there is a grand daughter in PA that should also receive a letter. DK will make arrangements with DC this month to get \$10 checks to include with the letters.
- **Time frames** -
- **Replacement funds** -

D. Maintenance Report

- **Bridge** - RP suggests structural repairs this winter, then some surface repairs in the spring.
- **Roads** -

E. Communication Report

- **Website** - Up-to-date. Check it out at www.LeinoPark.org.
- **Email** - None. Please send your comments and suggestions to us at: LPWD@LeinoPark.org.
- **Mail** - None

4. Old Business:

- SM reported that according to the Worcester Telegram, the Winturri brothers have sold their property (including Honey Bee Lane), for \$935K on Sept. 15, 2010 to Apple Wood Acres. This sparked a lengthy discussion on what we do next. DK will email selectman John Fairbanks, and RP will see if Szoc surveyors can provide any options or guidance.
- Deeded right-of-ways... SM got a phone call today from a summer resident who saw our meeting minutes on the bulletin board and had concerns about a piece of property on which they have deeded rights. Apparently, the next-door neighbor is using the common property as their own. She would like to know what the rights of deed holders are. After some discussion it was agreed that we need to spend more time on this issue. Don is currently looking at deeds to determine who has rights to what water access. This discussion will be continued...

5. New Business:

- None

6. Open Forum - none

7. Adjournment at 8:09 PM.

8. Next Meeting

- The next regular Board meeting will be held on **Wednesday** November 3rd 2010, 7:00 PM at 15 Old Oak Ave.

Respectively submitted, Derek Knerr - Clerk/Moderator