



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - April 13, 2011**

1. **Call to Order** April 13, 2011 at 7:05 PM
  - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Rick Plante (RP), Don Williams (DW), and Derek Knerr (DK).
  - **Guests present:** Elizabeth Williams (EW).
  
2. **Review and Approve Minutes** - Minutes of 3/03/11 were discussed and approved with one correction.
  
3. **Reports**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$175.00 for water bill payment.
    - **Expenditures** - \$2,668.12 was paid out for our USDA loan, water testing, utilities, registry of deeds fees, and postage.
    - **Other** - DC has obtained a disk for the version of the billing software he is using. The billing program, the accounting program, and the associated data files are now archived at a redundant location. DC will create a disk of old document files to complete the task. Data files will be transferred to the redundant location via a zip drive at each Board Meeting.
  
  - B. **Water Commissioner Report:**
    - **Budget** - Nothing new expected.
    - **Billing** - DC reported that the Town has raised their water rates effective January 2011. Our rates will rise also, though the exact rate has not yet been determined.
    - **Maintenance of lines and meters** - RP is still trying to schedule reversal of the meter that was installed backwards.
    - **Main meter** - no new news.
    - **DEP/Quality** - The DEP is requiring us to do more to determine why our TTHM readings are so high. In response, DC met with Fitchburg and Westminster Water Departments to coordinate efforts towards that end. It was learned that the Town takes readings near Kay's, which explains why their readings may not track with ours. In an effort to troubleshoot the problem, the Town has agreed to flush and take samples at East Road near the same time we do our flushing and take samples. It was also suggested that we increase the volume of water for our flush. Currently we use a garden hose and a portable meter to do flushing. A hydrant meter would allow us to flush at substantially increased flow while still measuring the water used so that we do not have to pay for it. DC found that we can borrow one from the Mass Rural Water Association (MRWA) while it is available, instead of purchasing the same for \$816. All agreed that we should do everything possible to resolve the issue by borrowing the hydrant meter and flushing at the recommended increased amount. DC also performed a bacteria test yesterday.



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**C. Bridge Report**

- **Legal ownership** - DC finally received the last of the forms that we sent out to the Leino heirs last November. All of the forms have now been registered at the Registry of Deeds. At this point, we believe that we have all rights of ownership of the bridge.
- **Time frames** -
- **Replacement funds** -

**D. Maintenance Report**

- **Bridge** - RP and BB obtained some cold patch from the Town last week and filled all the holes in the middle of the bridge. Thanks guys. They also found that the Town has some corrugated metal, similar to what is on our bridge, and is willing to let us have it. There was discussion about what it would take to properly repair some of these holes. It is no easy task and needs more consideration before making any decisions.
- **Roads** - Someone asked about street sweeping. A motion was made, seconded, and unanimously passed to have Andy sweep the sand off the roads again this year. DK brought up a resident's request (from a prior conversation with BB) to pave Ridge Ave since all the sand and dirt runs down Pine Street and onto his property. RP suggested the use of trap rock and base grade. DC and RP will try to get an estimate before we make a decision.

**E. Communication Report**

- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - nothing new to report.
- **Email** - None.  
Please send your comments and suggestions to us at: [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org).
- **Mail** - None
- **Phone** - None.

**4. Old Business:**

- DK reported that the new owner of the property including Honey Bee Lane returned his phone messages a few days after our last meeting. The new owner is aware of our situation with the bridge and how we would like to use and improve Honey Bee Lane as an access road. While he has no plans of his own for the property, he asked that we submit a proposal instead of meeting with him at this time. RP and DK drafted a proposal that was emailed to members of the Board. The proposal was read and all agreed to send the proposal as written. DK will send the proposal to the new owner.
- Deeded right-of-ways... DW will work with DK to obtain all deeds for a single right-of-way for the next meeting.

**5. New Business:**

- DC contacted RCAP Solutions in Gardner to see if they could help us with bridge replacement funding.



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**6. Open Forum** – none

**7. Adjournment** at 7:59 PM.

**8. Next Meeting**

- The next regular Board meeting will be held on **Wednesday** May 4th 2011, 7:00 PM at 15 Old Oak Ave.

Respectively submitted,  
Derek Knerr - Clerk/Moderator