



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - August 3, 2011

1. **Call to Order** August 3, 2011 at 7:07 PM
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Rick Plante (RP), Don Williams (DW), and Derek Knerr (DK).
 - **Guests present:** none.

2. **Review and Approve Minutes** - Minutes of 7/06/11 were approved.

3. **Reports**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$8,173.91 was collected for water bills and back taxes (collected by the Town).
 - **Expenditures** - \$10,617.87 was paid for water testing, utilities, supplies, USDA loan, insurance, accountant, and legal fees.
 - **Other** - nothing.

 - B. **Water Commissioner Report:**
 - **Budget** - Nothing new expected.
 - **Billing** - Water bills have been sent out and are due on August 15th. Please pay promptly to avoid interest charges.
 - **Maintenance of lines and meters** - DC reports that the hydrant on North Shore Road, used to flush our system is not draining properly after it is shut off. This will be a problem in the winter when it freezes. DC is contacting a repair service.
 - **Main meter** - Nothing new to report.
 - **DEP/Quality** - DC took samples for lead and copper levels last month. Both are within acceptable ranges. DC will be taking samples for TTHMs and other substances next week.

 - C. **Bridge Report**
 - **Legal ownership** - Nothing new to report.
 - **Time frames** -
 - **Replacement funding** - DK contacted the engineering firm of Whitman and Bingham. Two of their engineers met most of the Board on the bridge exactly a week after our last meeting. One of the engineers, Jamie Rheault, lives in Town and knows about our bridge situation and the need for replacement. They have been working with a grant writer on another project in Templeton and will consult the grant writer to see if there is money available for our project. A little more than a week later, Jamie called to inform us that there is grant money available for shovel-ready projects. This means that we would have to be ready (including plans and permits) so that construction could begin in the spring. Both Jamie and the grant writer are optimistic that we will qualify and be awarded a grant. The grant writer also believes that the Town of Westminster must apply on our behalf, so Jamie, SM and DK met with the Town Administrator, Karen Murphy, and the new Town Planner, Stephen Wallace. Karen saw no problem with our request, and put us on the agenda for the August 8 Board of Selectman meeting to get an official OK. We learned that the Town is applying for another grant for the

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Business Park and we were concerned that their application would have priority over ours, but Stephen assured us that each application would stand on its own merit. He also gave us a summary of the Town's project. DK used it as a template and wrote a single page summary describing who we are, our efforts to replace the bridge and the urgency of the situation. The summary was submitted for inclusion in the Selectmen's packet.

D. Maintenance Report

- **Bridge** -
- DC had ordered a half pallet of patch but it has not been delivered yet. ** Discussion about what we should do for maintenance on the bridge. We have been putting plates down but there seems to be nothing substantial on which to weld them. Drilling or cutting holes in the plates and the metal under the asphalt, and using small plates as washers underneath the roadway and then bolting the whole thing together may be an option. All agreed that we should ask the engineering firm for advice. In the mean time, who ever is interested can meet on Saturday morning, 11 AM at DC's to have a better look at the bridge, perhaps from underneath, to get an idea of how big and how many plates we might need.
- **Roads** - BB and RP have yet to cut back the weeds at the corner of Parkwood and Pine St. We may have to use chemicals. ** RP kidded "After we get the bridge done, we will have to have the roads repaved".

E. Communication Report

- **Website** - www.LeinoPark.org - nothing new to report.
- **Email** - None.
Please send your comments and suggestions to us at: LPWD@LeinoPark.org.
- **Mail** - None
- **Phone** - None
- **Other** - DC received a request to put a '1 car on the bridge at a time' sign on the bulletin board. OK.

4. Old Business:

- DK finally received a response from our offer to widen and pave Honey Bee Lane in exchange for permanent easements. The new owner would rather have minimal traffic and keep the property the way it is for the foreseeable future.
- Though it did not happen, there is still a plan to talk to a homeowner about a shed that is blocking free access to the water, and offer to help move it.

5. New Business:

- SM has offered to repaint the Leino Park sign at the entrance near East Road. She asked if she could use other colors for better readability. All agreed that SM could select colors, though white seemed to be the color of choice for the lettering. There was talk of glass beads to make it more visible at night. RP and SM will investigate.

6. Open Forum – none

7. Adjournment at 8:10 PM.

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8. Next Meeting

- Request to change the next meeting due to a scheduling conflict.
- The next regular Board meeting will be held on **Thursday** September 8th 2011, 7:00 PM at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator