



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - October 5, 2011**

1. **Call to Order** October 5, 2011 at 7:06 PM
  - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Don Williams (DW), Rick Plante (RP) and Derek Knerr (DK).
  - **Guests present:** none.
  
2. **Review and Approve Minutes** - Minutes of 9/08/11 were approved.
  
3. **Reports**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$1,101.68 was collected for water bills.
    - **Expenditures** - \$3,207.43 was paid for water, water testing, and utilities.
    - **Other** - nothing.
  
  - B. **Water Commissioner Report:**
    - **Budget** - Nothing new expected.
    - **Billing** - Late notices were sent out and we received payments from 4 households. There are still 4 households that have not paid.
    - **Maintenance of lines and meters** - DC received the pump. He also got some poles and flags that go on the hydrants to replace missing ones.
    - **Main meter** - Nothing new to report.
    - **DEP/Quality** - Nothing new to report.
  
  - C. **Bridge Report**
    - **Legal ownership** - Nothing new to report.
    - **Replacement options** - Nothing new to report.
    - **Replacement funding** - DK and SM met with Kevin Flynn, Community Development Director at the Montachusett Regional Planning Commission (MRPC) in Fitchburg. We explained our situation and Kevin explained the application process. Community Development Block Grants (CDBGs) are awarded on a points basis, where points are given for the economic need of the affected area, inclusion of a regional project, and inclusion of an infrastructure project, to name a few. Applications are due sometime in December; they are then ranked based on their point totals. Grant money is awarded to the top ranked applications. Award money would then be split among the components. Our bridge replacement could be the infrastructure part of the Town of Westminster's application, but Kevin believes that the Town will not be applying for a CDBG this year as it does not have a regional project. We have to apply as part of the Town's application, so we have to wait until next year. Even then, we will be lucky to get \$250,000 after all is said and done. Kevin suggested that we check with the USDA as they also have a grant award program. \*\*\* DC will contact the USDA office and request that a representative attend our next meeting.

**Leino Park Water District (LPWD)**  
Board of Commissioners' Meeting - October 5, 2011

**D. Maintenance Report**

- **Bridge** - Needs more repair... We need to figure out how many and what size plates to order. Jamie (from Whitman and Bingham Engineering) was supposed to attend our meeting, but cancelled due to a conflicting schedule this afternoon. Will meet with him soon.
- **Roads** - DC had a request from a resident to spread gravel on Parkwood Lane after having their driveway dug out and paved. All agreed. DC asked Andy to seal cracks in roads. All agreed.

**E. Communication Report**

- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - nothing new to report.
- **Mail or Email** - A couple of pictures were received and will be posted on the website. Thank you. Send photos, comments, and suggestions to us at: [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org). Please send photos as attachments.
- **Phone** - None

**4. Old Business:**

- There is still a plan to talk to a homeowner about a shed that is blocking free access to the water, and offer to help move it. RP and BB will talk to them this week.
- SM is still planning to repaint the Leino Park sign at the entrance near East Road and is continuing to research paint options.

**5. New Business:**

- Nothing new.

**6. Open Forum – none**

**7. Adjournment** at 7:43 PM.

**8. Next Meeting**

- The next regular Board meeting will be held on **Wednesday** November 2nd 2011, 7:00 PM at 15 Old Oak Ave.

Respectively submitted,  
Derek Knerr - Clerk/Moderator