



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - December 7, 2011**

1. **Call to Order** December 7, 2011 at 7:01 PM
  - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Don Williams (DW), Rick Plante (RP) and Derek Knerr (DK).
  - **Guests present:** Elizabeth Williams (EW), and Jim Lavin from the USDA.
2. **Review and Approve Minutes** - Minutes for the 11/02/11 meeting were not discussed.
3. **Reports**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$555.53 for water receipts.
    - **Expenditures** - \$5,219.42 was paid for water, water testing, and utilities.
    - **Other** - nothing.
  - B. **Water Commissioner Report:**
    - **Budget** - Nothing new expected.
    - **Billing** - 3 households have still not paid the entire balance but they are making payments.
    - **Maintenance of lines and meters** - Nothing new.
    - **Main meter** - Nothing new to report.
    - **DEP/Quality** - TTHM results are down to less than 33ppb. The limit is 80ppb. The re-balancing of the Fitchburg water distribution seems to be helping more than expected.
  - C. **Bridge Report**
    - **Legal ownership** - Nothing new to report.
    - **Replacement options** - DK reported that a draft response to the owner of Honey Bee Lane, about its use was not complete. This once again led to discussion about whether to pursue Honey Bee Lane as a replacement option, and the possible costs vs. the cost of bridge replacement. A question was raised about how much of Honey Bee Lane is owned by the Town and what their right-of-ways are. RP will get us an answer on this for the next meeting. SM and DK will attempt to compose a letter of intent to Greg Melehov for approval of the Board.
    - **Replacement funding** - DC introduced Jim Lavin, our United States Department of Agriculture (USDA) Area Loan Specialist. Jim told us that most towns (including Westminster) are not eligible for grants. We would however, be eligible for a loan, applying as LPWD and not depending on the Town to apply for us. A loan for bridge (and/or road construction) is not under the same program as a water infrastructure loan, but very similar. The current interest rate is 4.25% and payments can extend up to 40 years. Jim left us with some application forms and suggested that we fill out several of the forms as soon as possible to get into their system. There are no commitments or costs associated with filing these preliminary forms.
      - DK has not yet received a lowest cost estimate to replace the bridge from Whitman & Bingham Engineering, but will make sure we have one for our next meeting.

**Leino Park Water District (LPWD)**  
Board of Commissioners' Meeting - December 7, 2011

**Maintenance Report**

- **Bridge** - Looking good.
- **Roads** - RP & BB have filled some of the largest holes on the sides of all the roads with cold patch. Thanks guys.

**D. Communication Report**

- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - Website has been updated with new photos of the bridge repair project. If you have pictures of the 'Work in Progress' please send them as attachments to us at: [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org). They will look great on our website
- **Mail or Email** - none.
- **Phone** - none.

**4. Old Business:**

- Nothing discussed.

**5. New Business:**

- Nothing new.

**6. Open Forum** – none

**7. Adjournment** at 8:10 PM.

**8. Next Meeting**

- The next regular Board meeting will be held on **Wednesday** January 4th 2012, 7:00 PM at 15 Old Oak Ave.

The Board wishes that everyone enjoy a Happy and Safe Holiday Season.

Respectively submitted,  
Derek Knerr - Clerk/Moderator