



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - September 5, 2012**

1. **Call to Order** September 5, 2012 at 7:06 PM
  - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Don Williams (DW), and Derek Knerr (DK).
  - **Guests present:** None.
  
2. **Review and Approve Minutes** - Minutes from the 8/1/12 meeting were approved as written.
  
3. **Reports**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$6,946.00 for water bill payments.
    - **Expenditures** - \$1,512.74 for utilities, water testing, insurance, tree removal, and office supplies.
    - **Other** - None.
  
  - B. **Water Commissioner Report:**
    - **Budget** - No update.
    - **Billing** - 7 households have still not paid their water bill. There was a short discussion about when interest is applied to the unpaid balance.
    - **Maintenance of lines and meters** - Nothing to report.
    - **Main meter** - Nothing to report.
    - **DEP/Quality** - Flushing was done and samples were taken for testing. Our TTHM reading was high, (as is expected in the warmer months) but the annual average is still well below the limit.
  
  - C. **Bridge Report**
    - **Legal ownership** - Nothing to report.
    - **Replacement options** - Nothing new.
    - **Replacement funding** - DK and SM attended the Public Works Commission meeting on August 27th where they discussed the law and how it applies to repair of private ways. The DPW Commission is concerned that the replacement of a bridge would not be considered as a "temporary repair" under M.G.L. Chapter 40 section 6N. The DPW Commission will meet again on September 10th to consider our proposed by-law change.
  
  - D. **Maintenance Report**
    - **Bridge** - Nothing to report.
    - **Roads** - BB will still check into the availability of the regrind. RP still has to get 'No Dumping' signs for the corner of Pine St and Parkwood Lane.

**Leino Park Water District (LPWD)**  
Board of Commissioners' Meeting - September 5, 2012

**E. Communication Report**

- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - Our website is up-to-date.
- **Mail and Email** - None. Our email address is [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org).
- **Phone** - None.

**4. Old Business:**

- The "One Vehicle at a Time on Bridge" sign is up. Thank you Dave.
- The dead limbs overhanging Leino Park Rd have been cut. Thanks to Dick Williams for a great job at a great price.
- SM has painted the "Leino Park" sign at the corner of East Rd and Leino Park Rd. Thanks Sue. It looks great!
- No update on the status of surveying our right-of-ways.

**5. New Business:**

- DK asked about the status of a household that wanted to know about connecting to our water system. DC had told them to contact Gary Streeter for a quote but does not know if they did that. DC will follow up as it would be better to do this sooner than later.
- DK passed around the Town of Westminster Water Department Fees (effective June 23, 2009) which is part of the Town of Westminster Department of Public Works Application for Water Installation. DK thought that perhaps we should have some sort of a schedule of fees. A short discussion will be continued when all members are in attendance.

**6. Open Forum - None**

**7. Adjournment** at 7:47 PM.

**8. Next Meeting**

- The next regular Board meeting will be held on **Wednesday** October 3rd 2012, 7:00 PM at 15 Old Oak Ave.

Respectively submitted,  
Derek Knerr - Clerk/Moderator