



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - October 3, 2012**

1. **Call to Order** October 3, 2012 at 7:02 PM
  - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Rick Plante (RP), and Derek Knerr (DK).
  - **Guests present:** None.
  
2. **Review and Approve Minutes** - Minutes from the 9/5/12 meeting were approved as written.
  
3. **Reports**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$746.00 for water bill payments.
    - **Expenditures** - \$4,052.92 for utilities, water, water testing, and supplies.
    - **Other** - None.
  
  - B. **Water Commissioner Report:**
    - **Budget** - No update.
    - **Billing** - 5 households have still not paid their water bill. First demand notices will be sent out on the 15th. DC presented a copy of the proposed notice.
    - **Maintenance of lines and meters** - Nothing to report.
    - **Main meter** - Nothing to report.
    - **DEP/Quality** - We are waiting for the results of our tri-annual sanitary survey.
  
  - C. **Bridge Report**
    - **Replacement options** - Nothing new.
    - **Replacement funding** - DK and SM attended the Public Works Commission meeting on September 10th where our proposed by-law change was to be discussed. We were disappointed when the meeting was suspended after 15 minutes because the DPW Commission had to meet with the Selectmen. We were told our item would be rescheduled and we would receive notification, but have heard nothing yet. DK suggested that we contact one of the Selectmen for support and offered to invite one of them to our next meeting. All agreed.
  
  - D. **Maintenance Report**
    - **Bridge** - DC will ask Andy about sealing the bridge surface.
    - **Roads** - RP reports that grind has become a valuable commodity and is not available, even to the Town. RP still has to get 'No Dumping' signs for the corner of Pine St and Parkwood Lane.

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**E. Communication Report**

- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - Our website is up-to-date.
- **Mail and Email** - None. Our email address is [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org).
- **Phone** - None.

**4. Old Business:**

- The surveying our right-of-ways has begun. We will get reports from the surveyor that may be registered at the registry of deeds. The Board is leaning toward having these items recorded (registered).

**5. New Business:**

- The Wyman Lake Association sent notification that they will ask the City of Fitchburg Water Department to begin the fall drawdown on Monday October 22nd to allow repair of walls and docks. Those with boats in the water should take the necessary precautions. It is expected to take about a week to reach the maximum drawdown level.
- A request was made to hold our meeting a week later next month due to another commitment. The Board voted and agreed unanimously to hold our next meeting on November 14th at 7PM.

**6. Open Forum - None**

**7. Adjournment** at 8:03 PM.

**8. Next Meeting**

- The next regular Board meeting will be held on **Wednesday** November 14th 2012, 7:00 PM at 15 Old Oak Ave.

Respectively submitted,  
Derek Knerr - Clerk/Moderator