



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - February 7, 2013

1. **Call to Order** February 7, 2013 at 7:06 PM
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Don Williams (DW), Rick Plante (RP), and Derek Knerr (DK).
 - **Guests present:** None.

2. **Review and Approve Minutes** - Minutes from the 1/9/13 meeting were approved.

3. **Reports**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$670.89 for a water payment and USDA refund. Our USDA loan (to cover the cost of installing our water pipes, meters, and hydrants) is now paid off! Additional payments were made when possible to reduce interest charges. Unfortunately for those that are still making betterment payments, they must continue to do so.
 - **Expenditures** - \$388.23 for utilities, water testing, and postage.
 - **Other** - None.

 - B. **Water Commissioner Report:**
 - **Budget** - No update.
 - **Billing** - All water bills have been paid in full.
 - **Maintenance of lines and meters** - There have been 2 freeze-ups so far this year. One needed the bottom plate of the meter replaced and one required the replacement of a pressure reducer.
 - **Main meter** - Nothing to report.
 - **DEP/Quality** - Flushing was done.

 - C. **Bridge Report**
 - **Replacement options** - Nothing new.
 - **Replacement funding** - DK announced that he contacted Steven Bonavita of the USDA at the Town Planner's request and learned that loan rates had dropped to 3.125%. This means that if we borrow \$600,000 and spread payments over 40 years among 65 households, payments for each household would be about \$400 per year. Since we already pay \$200 toward the bridge fund, this would only be another \$200 per year. These numbers are only estimates as we may not need to borrow so much and will have more than 65 households (if we include Parkwood Lane) helping with payments. Steve sent a 54 page, non-binding application. SM's motion to pursue loan passed unanimously.

 - D. **Maintenance Report**
 - **Bridge** - Nothing new.
 - **Roads** - Soft spots in the road.

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E. Communication Report

- **Website** - www.LeinoPark.org - Nothing new to report.
- **Mail and Email** - None. Our email address is LPWD@LeinoPark.org.
- **Phone** - Call noted in Old business.

4. Old Business:

- The letter requesting removal of all personal property from common areas has been sent out. SM received a phone call from a resident about parking. The Board agreed that the homeowner will have to find a permanent place to park on their own property. BB talked with a resident whose shed is just on the edge of a common area. The Board will have to have a closer look to see if the shed needs to be moved. The Board also discussed putting in metal poles to keep vehicles out.

5. New Business:

- DC reported that the Town had raised their water and sewer rates effective July 2012. We have not raised our rates since July 2011, but must do so now. After much discussion, proposals were made and passed unanimously to bill 2 times a year starting in July 2013, taking readings in July and January, and an overall rate change of \$9.85 per 1000 gallons. The minimum usage would change from 12,000 gallons per year to 6,000 gallons per billing period. DC had drafted a notification letter but will incorporate suggestions from the Board and distribute for approval.

6. Open Forum - None

7. Adjournment at 8:17 PM.

8. Next Meeting

- The next regular Board meeting will be held on **Thursday** March 7th 2013, 7:00 PM at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator