



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - August 7, 2013

1. **Call to Order** August 7, 2013 at 7:04 PM
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), and Derek Knerr (DK).
 - **Guests present:** Ron Richards & Steve Roomian.

2. **Review and Approve Minutes** - Minutes from the 7/10/13 meeting were approved.

3. **Reports**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$8,276.00 for water payments and taxes.
 - **Expenditures** - \$6,487.19 for utilities, water, water testing, software maintenance fee, and tree work.
 - **Other** - None.

 - B. **Water Commissioner Report:**
 - **Budget** - No update.
 - **Billing** - 17 second notices were sent out for non-payment of water bills.
 - **Maintenance of lines and meters** - Discussion from our last meeting was continued about a notification to our customers about meter removal for the winter. DK will draft a proposed letter to our customers for the next meeting explaining that meters can only be removed and installed by Leino Park Water District to guarantee that water usage is accurately recorded. A removal/installation fee was discussed.
 - **Main meter** - Nothing to report.
 - **DEP/Quality** - Flushing activity has been evident on East Road and TTHM readings will be taken next Tuesday.

 - C. **Bridge Report**
 - **Replacement options** - None.
 - **Replacement funding** - DK is still working on the bridge loan application.

 - D. **Maintenance Report**
 - **Bridge** - Nothing recently, but some discussion about what to do in the fall.
 - **Roads** - DC did not get quotes on paving each and every road in Leino Park. When he does, this will provide a baseline for moving forward. BB can't find 'No Dumping' signs but is still looking. SM called Verizon about poles and low wires. Verizon generated a ticket number and informed the construction line foreman, who called her back during his investigation of the neighborhood. SM stated that they appeared very responsive and that they want to resolve this issue quickly.

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E. Communication Report

- **Website** - www.LeinoPark.org - DK suggested that in an effort to cut expenses, the hosting of our website be moved. Originally, we signed up for a Comcast business account that included web hosting and internet service for about \$70 per month. There are lots of companies that host websites for \$10 per month, and others that provide less expensive internet access. DK was given the go ahead to pursue this.
- **Mail and Email** - None.
- **Phone** - None.

4. Old Business:

- Still, no one has contacted DC to collect the \$100 approved by the Board for repairs to Honeybee Lane.
- A short discussion about progress made on right of ways. Bamboo weed is growing back on Chestnut St. DK will talk to DW about spraying. Parking still seems to be an issue at the end of Pine St. Steve R. proposed that each household (or address) be permanently assigned to a particular right of way. He also proposed a set of rules for use of the right of ways. No action taken on these proposals.
- DC reported that after a review by our accountant, the 22 households that have been paying \$550 for the USDA loan as a portion of their betterment (on their property tax bills) have completed their obligation and are actually due a small refund. The betterment is included on the first 'actual' property tax bill, due on the 1st of each February. DC estimates that each refund will be about \$168. Checks will be mailed after the accountant determines the exact amount. This means that all 2014 tax bills will only reflect a betterment charge for the bridge fund and the water system maintenance fee (currently \$200 + \$110 = \$310). A small increase in the maintenance fee was mentioned. DC will contact the Town Tax Collector to make sure that no one is charged for an additional USDA loan payment.

5. New Business:

- None.

6. Open Forum - None

7. Adjournment at 7:51 PM.

8. Next Meeting

- The next regular Board meeting will be held on **Wednesday** September 4th 2013, 7:00 PM at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator