



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - September 4, 2013**

1. **Call to Order** September 4, 2013 at 7:01 PM
  - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Don Williams (DW), Bob Marien (BM), and Derek Knerr (DK).
  - **Guests present:** None.
2. **Review and Approve Minutes** - Minutes from the 8/7/13 meeting were approved.
3. **Reports**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$3,441.00 for water payments and taxes.
    - **Expenditures** - \$3,460.14 for utilities, water testing, betterment refunds, insurance, Registry of Deeds fee and supplies.
    - **Budget** - No update.
    - **Billing** - 5 late notices went out today that included a 1.5% interest fee. 12 households had paid since last month.
    - **Other** - None.
  - B. **Water Commissioner Report:**
    - **Maintenance of lines and meters** - DK read proposed letter about removal and installation of water meters. Motion was made, seconded, and approved to send out the letter as read. DK will format and email to DC for distribution.
    - **Main meter** - Nothing to report.
    - **DEP/Quality** - The lab that tests our water samples called and stated that our TTHM reading was high. TTHM readings are typically higher in the warmer weather. Not sure if this will cause a violation since it should be averaged in over 4 quarterly readings. DC noted that he will be attending a class next month on revised TTHM procedures.
  - C. **Bridge Report**
    - **Replacement options** - None.
    - **Replacement funding** - The USDA Loan rate of 3.5% is good through the end of October. DK plans to get the bridge loan application submitted this month. SM will call the Conservation Commission to see if they have any money available.
  - D. **Maintenance Report**
    - **Bridge** - Hopefully, Andy will seal the bridge surface and paint 5 MPH within the next couple of weeks.
    - **Roads** - SM did not get a chance to call Verizon since our last meeting. The street light at the corner of Pine and North Shore has been replaced. DC did not get quotes for paving.

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**E. Communication Report**

- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - DK reported that the hosting of our website has been moved and forwarding email accounts have been set up. DC will make sure that Comcast is not charging us for web hosting any more.
- **Mail and Email** - Board members may be contacted by email at:
  - President - Sue Miller - [SueM@LeinoPark.org](mailto:SueM@LeinoPark.org)
  - Treasurer - Dave Crumbley - [DaveC@LeinoPark.org](mailto:DaveC@LeinoPark.org)
  - Clerk-Moderator Derek Knerr - [DerekK@LeinoPark.org](mailto:DerekK@LeinoPark.org)
  - Commissioner - Bob Brown - [BobB@LeinoPark.org](mailto:BobB@LeinoPark.org)
  - Commissioner - Bob Marien - [BobM@LeinoPark.org](mailto:BobM@LeinoPark.org)
  - Commissioner - Don Williams - [DonW@LeinoPark.org](mailto:DonW@LeinoPark.org)
- **Phone** - None.

**4. Old Business:**

- Bamboo weed treatment on Chestnut St seems to be working. DW will continue to work at it as needed.
- DC sent out betterment refund checks in the amount of \$168.00 to property owners that were still paying on the USDA loan *and* had paid their water bill. Four checks were not sent out since their water bill was not paid.

**5. New Business:**

- None.

**6. Open Forum** - None

**7. Adjournment** at 7:50 PM.

**8. Next Meeting**

- The next regular Board meeting will be held on **Wednesday** October 2nd 2013, 7:00 PM at 15 Old Oak Ave.

Respectively submitted,  
Derek Knerr - Clerk/Moderator