



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - October 8, 2015

1. **Call to Order:** October 8, 2015 at 7:03 pm
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
 - **Guests present:** Steve Roomian.

2. **Review and Approve Minutes:** Minutes from our September 2nd meeting were approved as corrected (1 typo).

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - 1,017.04 from water bill payments.
 - **Expenditures** - \$135.82 for utilities.
 - **Budget** - No discussion.
 - **Billing** - 5 households still have not paid in full. 2 households have not paid their betterment to the Town so we have not received it.
 - **Other** - Discussion about how the same households are late paying their water bills every billing cycle. DC found that the Town does not shut off water but will put unpaid bill balances (not necessarily just water bills) on the next year's tax bill. We are currently charging 1 and a half percent late charge per month but it does not seem to be enough incentive. A motion was made, seconded, and unanimously passed to institute a \$10 minimum late fee. DK will draft a notice proposal with details.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** - BB has pulled 1 of 2 meters that are annually removed for the winter so as not to freeze. He will do the other soon. BB and others will meet at their convenience to repair 2 other meters that are not reading correctly.
 - **DEP/Quality** - Water system flushing will occur on October 19th. Test samples will be taken on the 2nd Tuesday in November.
 - **Water System Operator Training** - There is a class on an enhanced coliform treating sponsored by the Mass Rural Water Association in conjunction with the DEP. DC will try to attend.

 - C. **Maintenance Report:**
 - **Bridge** - None.
 - **Roads** - We have got some patching to do. Speed bumps will be removed before Halloween. BB has yet to find out about getting regrind from the town.

 - D. **Bridge Report:**
 - **Replacement options** - Nothing new to report.
 - **Replacement funding** - Hopefully EW will be helping us soon.

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E. Communication Report:

- **Website** - www.LeinoPark.org - The website and bulletin board are up-to-date.
- **Mail and E-mail** - None. Email us at LPWD@LeinoPark.org.
- **Phone** - None.

4. Old Business:

- DK read the proposed response to 'concerned owner' about kids jumping off the bridge. All agreed to send it as is.
- Right of ways - Some discussion...
- DC went to a public works expo and got a quote for a PVC sign to replace the Leino Park Sign at the end of Leino Park Road. It is a lot more than we expected so we agreed to explore other options. DC has not heard from Bryan.

5. New Business:

- There is a need to clear brush near the east side of the bridge. BB will check this out.
- The Wyman Lake Association has requested a 2 foot drawdown of the lake level starting on Oct 26th. Once down to that level, they will close the gate and allow the lake to fill naturally.
- The Board did not have time to review the water system drawings. Will try again at next meeting.

6. Open Forum:

- Steve asked about sweeping money from the general fund into the bridge fund. DC explained that there are several bank accounts that make up the bridge fund and there is no need to sweep.

7. Adjournment: at 8:07 pm.

8. Next Meeting:

- The next regular Board meeting will be held on Wednesday November 4th 2015, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator