



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - April 6, 2016

1. **Call to Order:** April 6, 2016 at 7:04 pm
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
 - **Guests present:** none.

2. **Review and Approve Minutes:** Minutes from our March 2nd meeting were approved as distributed.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$1,067.71 for water receipts.
 - **Expenditures** - \$1,507.89 for water testing, utilities, accountant, salaries, and bank fees.
 - **Budget** - No discussion.
 - **Billing** - 5 late notices were sent out on Monday. There are still 3 households that have not paid their July 2015 water bills in full.
 - **Other** - None.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** - One household on the corner of Old Oak and North Shore wants to be connected to our water system. DC suggested that they call Gary Streeter to have the pipe run from the street to the home.
 - **DEP/Quality** - Nothing to report.
 - **Water System Operator Training** - None.
 - **Other** - The Town helped DC straighten out one of the shutoff tubes on Old Oak Ave.

 - C. **Maintenance Report:**
 - **Bridge** - We need to do some more patching... DC will order patch material and BB and BM will provide the labor.
 - **Roads** - BB wants to remove a tree on Pine Street before it falls on its own. The road will have to close while it is being done. Also, we probably need 2 loads of graded base instead of 1. BB has 'No Dumping' signs but has not put them up yet.

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D. Bridge Report:

- **Replacement options** - Nothing new.
- **Replacement funding** - DK reported that he had contacted the bridge manufacturer and received an updated quote and some names of engineering firms that they thought might fit our need. Josh Hall from the Town DPW gave us a recommendation for an engineering firm as well. DK also reported that our contact at the USDA is no longer working there. While our case has not officially been reassigned, Jim Levin suggested that we submit a pre-application to get the ball rolling. He said we should be able to do this without an engineer and could guess on costs that we didn't know. This is good news since all we have left to complete for the pre-application is our financial statements (the past 3 years and a 5 year forecast) and the Preliminary Architectural Report. DK and DC will continue to work on financial statements while others try to answer what they can on the Preliminary Architectural Report. We can select an engineering firm once our pre-application is submitted.

E. Communication Report:

- **Website** - www.LeinoPark.org - The website and bulletin board are up-to-date.
- **Mail and E-mail** - None. Email us at LPWD@LeinoPark.org.
- **Phone** - None.

4. Old Business:

- We still need to clear the brush near the WEST side of the bridge. (DC noted the error that has been there since last October.)
- SM has yet to call about removing the old telephone poles.

5. New Business:

- The tentative date for our Annual Meeting is June 18th.

6. Open Forum:

- None.

7. Adjournment: at 7:52 pm.

8. Next Meeting:

- The next regular Board meeting will be held on Wednesday May 4th 2016, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator