



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - May 4, 2016

1. **Call to Order:** May 4, 2016 at 7:01 pm
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
 - **Guests present:** none.

2. **Review and Approve Minutes:** Minutes from our April 6th meeting were approved as distributed.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$102.40 for water receipts.
 - **Expenditures** - \$2,606.29 for water, water testing, utilities, and 'no dumping' signs.
 - **Budget** - No discussion.
 - **Billing** - Four late notices were sent out on Tuesday. There are still three households that have not paid their July 2015 water bills in full.
 - **Other** - None.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** - Gary Streeter talked to DC about the home that wants to tap into our water system. Gary said that it would be better to do in the fall after the lake level is dropped. The work may involve getting the Conservation Commission involved due to the proximity to the water.
 - **DEP/Quality** - Flushing was done last week. Samples for testing will be collected next week.
 - **Water System Operator Training** - None.
 - **Other** - None.

 - C. **Maintenance Report:**
 - **Bridge** - We need to do some thing about the soft spot that turned into a hole. BB found a plate but it really needs to be welded in place. The bridge will have to be closed while the work is being done. We ordered and have received a pallet of patch. BB will coordinate the repair effort.
 - **Roads** - DC will order graded base after confirming on the needed amount (probably 2 loads) with Jamie. Jamie has agreed to sweep the roads when his schedule permits. BB still wants to remove the tree on Pine Street before it falls on its own. BB will put up 'No Dumping' signs.

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D. Bridge Report:

- **Replacement options** - Nothing new.
- **Replacement funding** - DK reported that he had talked to Captain Butterfield of the Westminster Fire Department about the requirements to accommodate all fire vehicles. The quote we received from the bridge manufacturer specified 16 feet for the width of the bridge but only a 14 foot clear driving width. Captain Butterfield stated that this should be fine as the largest vehicles are less than 8 feet wide. DK and DC then presented the financial reports for the period 1/1/15 through 12/13/15. These reports will be distributed at the annual meeting instead of the report that went from June to June. Everyone liked the new format. It was agreed that the forecast for coming years should be similar to 2015. Now that the financial reports are in order, DK believes that we should be able to file the pre-application for a bridge loan by the end of this month.

E. Communication Report:

- **Website** - www.LeinoPark.org - The website is up-to-date. The bulletin board will be up-to-date by this weekend.
- **Mail and E-mail** - None. Email us at LPWD@LeinoPark.org.
- **Phone** - None.

4. Old Business:

- SM has volunteered to clear the brush on the west side of the bridge if someone provides a truck or trailer to put it in.
- SM has yet to call about removing the old telephone poles.

5. New Business:

- The official date for our Annual Meeting is June 18th. DC will send out post card notifications before the last week in May.
- There was a short discussion about weed control on the right-of-ways.

6. Open Forum:

- None.

7. Adjournment: at 7:58 pm.

8. Next Meeting:

- The next regular Board meeting will be held on Wednesday June 1st 2016, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator