



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - June 15, 2016

1. **Call to Order:** June 15, 2016 at 7:01 pm
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
 - **Guests present:** Elizabeth Williams (EW).

2. **Review and Approve Minutes:** Minutes from our May 4th meeting were approved with one correction.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$535.34 for water receipts.
 - **Expenditures** - \$1,816.27 for water testing, utilities, postage, and road repair.
 - **Budget** - No discussion.
 - **Billing** - Four late notices were sent out at the beginning of the month. One of those has since paid.
 - **Other** - None.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** - Still need to connect the reader module to the meter at a household at end of Old Oak Ave. Will try to do on July 2nd. The shutoff valve at 15 Old Oak was reported damaged. DC will look into it.
 - **DEP/Quality** - No discussion.
 - **Water System Operator Training** - None.
 - **Other** - The Town of Westminster has raised its water rates effective of July 1st. We will have to do the same. All agreed to match the increase to the penny. The increase will be announced at the annual meeting and notices will be sent out with the July water bills.

 - C. **Maintenance Report:**
 - **Bridge** - The soft spot on the bridge needs to be repaired again. BB and BM will take care of this.
 - **Roads** - Graded base was ordered, received, and spread. And the roads were swept. Thanks Jamie. Speed bumps will be put down soon. BB has yet to put up 'No Dumping' signs.

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D. Bridge Report:

- **Replacement options** - Nothing new.
- **Replacement funding** - DK reported that the goal is to submit the USDA loan pre-application by the end of June.

E. Communication Report:

- **Website** - www.LeinoPark.org - The website is up-to-date. The bulletin board will be updated soon.
- **Mail and E-mail** - None. Email us at LPWD@LeinoPark.org.
- **Phone** - None.

4. Old Business:

- SM has yet to call about removing the old telephone poles.
- DW will do some weed control on the right-of-way at Honey Bee Lane.
- Annual meeting: DK has prepared an agenda. Some discussion on items for meeting.
- Cookout tentative date is August 13th.

5. New Business:

- None.

6. Open Forum:

- None.

7. Adjournment: at 8:21 pm.

8. Next Meeting:

- The next regular Board meeting will be held on Wednesday July 6th 2016, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator