



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - August 3, 2016

1. **Call to Order:** August 3, 2016 at 7:02 pm
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
 - **Guests present:** None.

2. **Review and Approve Minutes:** Minutes from our July 6th meeting were approved as distributed.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - 26,503.25 for bridge fund receipts and maintenance fees from the Town and water receipts.
 - **Expenditures** - \$2,219.25 for water testing, utilities, software, road repair and parts, salaries, and office supplies.
 - **Budget** - No discussion.
 - **Billing** - 15 bills (with late fees) were sent out today.
 - **Other** - None.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** - All is fine.
 - **DEP/Quality** - Flushing was done last week and TTHM testing will be done next week.
 - **Water System Operator Training** - DC and Bill Hibbs went to a class in Gardner related to copper and lead testing, new TTHM testing and sampling procedures.
 - **Other** - None.

 - C. **Maintenance Report:**
 - **Bridge** - The soft spot on the bridge still needs to be repaired again. BB and BM are trying to schedule this.
 - **Roads** - Cars are still speeding... More speed bumps?

 - D. **Bridge Report:**
 - **Replacement options** - Nothing new.
 - **Replacement funding** - DK presented the printed pre-application to the Board. It will be signed and submitted to the USDA by Monday. The next step will be to hire an engineering firm.

 - E. **Communication Report:**
 - **Website** - www.LeinoPark.org - The website and the bulletin board are up-to-date.
 - **Mail and E-mail** - None. Email us at LPWD@LeinoPark.org.
 - **Phone** - None.

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4. Old Business:

- SM has started to think about it, but has not yet called about removing the old telephone poles.
- DW will check to see if more weed control needs to be done on the right-of-way at Honey Bee Lane.
- Cookout date is August 13th. DC presented announcement flyers that will be distributed this week. Attendees should RSVP by August 9th. More discussion on what needs to be done and who will do what.

5. New Business:

- Three new families have purchased homes in Leino Park. Welcome!
- SM and DK attended the Wyman Lake Association annual meeting last month. DK was made a Director to represent Leino Park. Most of the meeting was about boating safety. There is not much the Wyman Lake Association can do about those who don't have common sense or follow the rules, so their message is this: if you see illegal behavior or activities that are likely to endanger others, please get the boat registration numbers and call the Westminster Police at 978-874-2933.

6. Open Forum:

- None.

7. Adjournment: at 8:19 pm.

8. Next Meeting:

- The next regular Board meeting will be held on Wednesday September 7th 2016, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator