



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - November 2, 2016**

1. **Call to Order:** November 2, 2016 at 7:02 pm
  - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
  - **Guests present:** None.
  
2. **Review and Approve Minutes:** Minutes from our September 7th meeting were re-approved after added a missing section, and minutes from our October 5th meeting were approved as distributed.
  
3. **Reports:**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - none.
    - **Expenditures** - \$13,831.36 for water, water testing, water meter calibration, road repair, water line installation, accounting/tax seminar and utilities.
    - **Budget** - No discussion.
    - **Billing** - 4 bills (with late fees) were sent out earlier this week.
    - **Other** - DC's seminar is December 2nd on Payroll law.
  
  - B. **Water System Operator's Report:**
    - **Maintenance of lines and meters** - The Town had our main water meter 'calibrated' (really only tested since there are no adjustments that can be made) and charged us for it. We are unclear as to how often this will happen in the future.
    - **DEP/Quality** - TTHM and HAA5 samples will be taken Tuesday.
    - **Water System Operator Training** - None.
    - **Other** - None.
  
  - C. **Maintenance Report:**
    - **Bridge** - Pot holes are getting attended to as needed.
    - **Roads** - Speed bumps were removed the day after Halloween.
  
  - D. **Bridge Report:**
    - **Replacement options** - Several members of the Board met with Titus Edwards, from York Bridge Concepts and Patrick McCarty from McCarty Engineering. Titus explained how our bridge would be designed and constructed and detailed some of the options we can choose. All agreed that our plan is not only the most economical, but will provide a quality structure that should last 100 years.
    - **Replacement funding** - DK has been in contact with the USDA to keep them informed of our status. We still need to complete more paperwork to fulfill the full application.

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**E. Communication Report:**

- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - The Company that hosts our website is transitioning everything to a new server. They warn that there may be periods of inaccessibility, but they should be minimal if any. The website and bulletin board are up-to-date.
- **Mail and E-mail** - None. Email us at [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org).
- **Phone** - Call from homeowner with questions about selling home. SM referred the caller to DC and our website for more information.

**4. Old Business:**

- No update on about removing the old telephone poles.
- DC has not heard from Monty Tech in regards to making a new Leino Park sign.
- Water lines have been run up Ridge Ave. Everyone is happy and the road was put back in really good shape.
- No further sightings of the raccoon.

**5. New Business:**

- DC called National Grid about a street light that was out on Pine Street. This has since been fixed.
- Discussion about unregistered car on right-of-way. BM will talk to the owner.
- More discussion about the right-of-way across from Honey Bee Lane. It needs to be cleaned up to allow free access. BM is getting quotes to have trees cut down on the right-of-way. There was some talk about putting up a fence after it is all cleaned up.
- Discussion about cars parking near the intersection of Leino Park Road and East Street while waiting for the school bus. This is making it difficult for those turning onto East Road, to see traffic to the right, so they almost have to come to a complete stop. And when it is slippery, getting started on that small incline is not always possible. Sometimes, they have to back down and get a running start. Basically, it is not in the best interest of safety to be parked there. BM will talk to the Chief of Police about what can be done about this.

**6. Open Forum:**

- None.

**7. Adjournment:** at 8:02 pm.

**8. Next Meeting:**

- The next regular Board meeting will be held on Wednesday December 7th 2016, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,  
Derek Knerr - Clerk/Moderator