



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - December 7, 2016

1. **Call to Order:** December 7, 2016 at 7:08 pm
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), and Derek Knerr (DK).
 - **Guests present:** None.

2. **Review and Approve Minutes:** Minutes from our November 2nd meeting were not ready for approval.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$479.90 for water receipts.
 - **Expenditures** - \$433.67 for water testing, utilities and postage.
 - **Budget** - No discussion.
 - **Billing** - 3 bills (with late fees) were sent out last week.
 - **Other** - DC's seminar on Payroll law was good but most of it didn't pertain to us.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** - DC is aware of a household where the meter is exposed to the elements and could possibly freeze. He will work with the owner to remedy the situation.
 - **DEP/Quality** - TTHM and HAA5 results came out good. Water samples to test for coliform will be taken next week.
 - **Water System Operator Training** - None.
 - **Other** - None.

 - C. **Maintenance Report:**
 - **Bridge** - BB repaired one pothole on the bridge but there is still need for more work to be done.
 - **Roads** - None.

 - D. **Bridge Report:**
 - **Replacement options** - None.
 - **Replacement funding** - We are currently working with the USDA on how best to proceed with the application process. There are different requirements depending if this is submitted as a design/build project vs. a conventional construction project. Nothing is easy.

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E. Communication Report:

- **Website** - www.LeinoPark.org - The transition of our website to the new server has been completed without any downtime. Email accounts for the Board members had to be recreated and will be tested the next time minutes are distributed. The website and bulletin board are up-to-date.
- **Mail and E-mail** - None. Email us at LPWD@LeinoPark.org.
- **Phone** - None.

4. Old Business:

- No update on about removing the old telephone poles.
- DC has not heard from Monty Tech in regards to making a new Leino Park sign.
- BM talked to the family that owns the unregistered car that was parked on the right-of-way. The car has since been removed.
- BM will contact National Grid about removing the big tree on the property next to the right-of-way. The estimate to remove 6 trees on the right-of-way is \$900. The Board voted to do this, though BM stated that it probably would not be until the spring.
- BM talked to the Chief of Police about parking for the school bus on Leino Park Rd near the corner at East Road. A cruiser was sent to talk with folks that park there.

5. New Business:

- BB will get a contact name at Holmes Park Water District. It would be nice to compare notes with them.
- The Board would like to wish everyone a Merry Christmas and a Happy and Prosperous New Year.

6. Open Forum:

- None.

7. Adjournment: at 7:48 pm.

8. Next Meeting:

- The next regular Board meeting will be held on Wednesday January 4th 2017, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator