



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - November 1, 2017**

1. **Call to Order:** November 1, 2017 at 7:06 pm
  - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
  - **Guests present:** Bob Vincent and Amie Robillard.
  
2. **Review and Approve Minutes:** Minutes from our October 4th meeting were approved as distributed.
  
3. **Reports:**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$351.17 from water payment.
    - **Expenditures** - \$4,693.60 for water, water testing, utilities, road repairs, license and supplies.
    - **Budget** - None.
    - **Billing** - 4 late notices were sent out this morning.
    - **Other** - None.
  
  - B. **Water System Operator's Report:**
    - **Maintenance of lines and meters** - The replacement meter still needs to be removed. Will hire plumber to solder where the meter was removed.
    - **DEP/Quality** - Flushing now. Samples for TTHM and HAA5 will be collected next week.
    - **Water System Operator Training** - None.
    - **Other** - None.
  
  - C. **Maintenance Report:**
    - **Bridge** - BB and BM did a wonderful job patching.
    - **Roads** - BB removed the speed bumps promptly after Halloween. Thanks Bob.
  
  - D. **Bridge Report:**
    - **Replacement options** - Nothing new.
    - **Replacement funding** - DK and the subcommittee met with James Lavin (Area Specialist at the USDA) to get things moving again. Jim put us in touch with RCAP, which has grant money to assist in filling out documentation for USDA loan applications. We only have 2 major documents to complete, an environmental report and a financial feasibility report. Jim is hopeful that our application could be complete and money appropriated by March.
  
  - E. **Communication Report:**
    - **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - The website and bulletin board are up-to-date.
    - **Mail and E-mail** - None. Please send us something. [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org).
    - **Phone** - None.

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**4. Old Business:**

- BM still has had no response from any of the utility companies on removal/replacement of utility poles in the neighborhood.
- Both no parking signs were ripped down. BM found them and put them back up. BM will discuss getting permanent signs with the Westminster Police.
- BM reports that as result of a request to the Town, a traffic counter was installed but soon removed. BM will see if can be reinstalled. The request was made to have bridge usage data that will be included in our USDA loan application.

**5. New Business:**

- Rights of ways - The storage of personal property is still an issue on several of them. DK will try to draft a letter that can be sent out, requesting that personal property be removed from our common areas.
- A water shutoff valve near the intersection of Old Oak Ave and North Shore Rd needs to be collapsed down to pavement level. BM and DC will try to do this. May have to get Gary Streeter involved.
- Just a reminder that there is no overnight parking in Westminster from November 15 through April 15.
- There have been recent reports of money being stolen from vehicles. Keep 'em honest and lock your cars.

**6. Open Forum:**

- None.

**7. Adjournment:** at 8:20 pm.

**8. Next Meeting:**

- The next regular Board meeting will be held on Wednesday December 6th 2017, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,  
Derek Knerr - Clerk/Moderator