



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - December 6, 2017

1. **Call to Order:** December 6, 2017 at 7:04 pm
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
 - **Guests present:** None.

2. **Review and Approve Minutes:** Minutes from our November 1st meeting were approved as distributed.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$143.45 from water payment.
 - **Expenditures** - \$413.31 for water testing, utilities, and repair supplies.
 - **Budget** - None.
 - **Billing** - 3 late notices were sent out on December 2nd.
 - **Other** - Meters will be read on or about December 29th weather permitting. DC will try to read the main meter also.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** - The meter that was to be removed was left in place. It is in a pit and below the frost line so it should not freeze. The meter will not be used for measurement as the replacement meter was located inside the home.
 - **DEP/Quality** - Results from last month's water testing was all good.
 - **Water System Operator Training** - None.
 - **Other** - None.

 - C. **Maintenance Report:**
 - **Bridge** - BB and BM discussed getting plates for some long-lasting patch work. BB reported that he saw an oil truck cross the bridge today. DC added that a truck delivering cord wood came over the bridge last week. BM will call these companies to ask that they instruct their drivers to avoid using the bridge.
 - **Roads** - None.

 - D. **Bridge Report:**
 - **Replacement options** - Nothing new.
 - **Replacement funding** - DK reported that the subcommittee met early November with Erick Toledo (Water Specialist at RCAP Solutions) who has been working on the environmental report for our USDA loan application. Erick has since finished and submitted two drafts to the USDA. DK added that he spoke to Jim Lavin last week and Jim is hoping to do what he needs to do to finish our application and submit it for final approval by the end of this month. Jim believes that we do not have to do the financial report at this time, so all we can do is wait. At least we can see the light at the end of the bridge.

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E. Communication Report:

- **Website** - www.LeinoPark.org - The website is up-to-date. The November minutes will be put on the bulletin board by the weekend.
- **Mail and E-mail** - None. Please send us something. LPWD@LeinoPark.org.
- **Phone** - None.

4. Old Business:

- It seems that there is only one pole at 29 Old Oak that is still strapped to its replacement and needs to be removed. BM is disgusted with the lack of response so we will let it rest for a while and hope that one of the many tickets that were generated due to his persistence gets some action.
- Both no parking signs have been ripped down again. Several members noted that they have witnessed two cars that repeatedly park close to East Road while waiting for the 7 am (ish) bus. BM will discuss getting permanent signs with the Westminster Police. A motion was made to offer to pay for the signs. Motion was seconded and passed. BM will present this offer as part of his discussion with the police.
- BM reported that the traffic counter provided 2 days worth of logging and showed how many cars travelled east and west each hour of the study. The entire report will be included in the Environmental Report of our USDA loan application.
- DK has not yet drafted a letter requesting that personal property be removed from our common areas. BM suggested that we ask the police for help on this. All agreed.
- The water shutoff valve near the intersection of Old Oak Ave and North Shore Rd probably needs to be replaced. Gary Streeter has been called to get his opinion.
- There have been more reports of money being stolen from vehicles throughout the Town. Please, keep 'em honest and lock your cars.

5. New Business:

- The Board would like to wish everyone a Happy Christmas and a Merry New Year!

6. Open Forum:

- None.

7. Adjournment: at 7:49 pm.

8. Next Meeting:

- The next regular Board meeting will be held on Wednesday January 3rd 2018, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator