



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - January 3, 2018**

1. **Call to Order:** January 3, 2018 at 7:06 pm
  - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), and Derek Knerr (DK).
  - **Guests present:** Amie Robillard.
  
2. **Review and Approve Minutes:** Minutes from our December 6th 2017 meeting were approved with one typo.
  
3. **Reports:**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$122.52 from water payment.
    - **Expenditures** - \$1,760.01 for water testing, utilities, and repair supplies.
    - **Budget** - None.
    - **Billing** - Meters were read in the cold and bills were sent out yesterday.
    - **Other** - None.
  
  - B. **Water System Operator's Report:**
    - **Maintenance of lines and meters** - BB reported that he had to thaw one household's meter as the heating strip failed. Other than that, everything is fine.
    - **DEP/Quality** - None.
    - **Water System Operator Training** - None.
    - **Other** - None.
  
  - C. **Maintenance Report:**
    - **Bridge** - BB and BM patched the big hole again. Still another small hole that needs attention. Discussion about doing a major fix if we can not replace the bridge this year. We will know more by the end of February.
    - **Roads** - None.
  
  - D. **Bridge Report:**
    - **Replacement options** - Nothing new.
    - **Replacement funding** - DK reported that he spoke to Jim Lavin again last week. Jim is thinking that he will finish what he needs to do and submit it within the USDA for approval at the State and Federal levels by the end of the month. Jim asked that we submit recent financial information as soon as possible. DC will complete our 2017 financial statements over the next couple of weeks. DK also reported that our SAM registration has been renewed. Registration on SAM, the System for Awards Management is required to receive Federal contracts (or loans) and must be renewed each year.

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**E. Communication Report:**

- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - The website and the bulletin board are up-to-date.
- **Mail and E-mail** - None. Please send us something. [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org).
- **Phone** - None.

**4. Old Business:**

- SM reported that there was a Comcast truck working on a pole but did not know what it was for.
- BM talked to the Westminster Police Chief about the 'no parking' signs and was assured that signs will be put up soon.
- The Board agreed that this is not the time to ask residents to remove personal property from the common areas. To be fair to all residents, the priority of this issue will be raised in the spring.
- BM talked to Gary Streeter about the 'blow off' valve near the intersection of Old Oak Ave and North Shore Rd but has not heard from him. BB will follow up on this in the spring.

**5. New Business:**

- BM reported that there is a bear in the neighborhood up on the hill. Wicked cool!

**6. Open Forum:**

- None.

**7. Adjournment:** at 7:50 pm.

**8. Next Meeting:**

- The next regular Board meeting will be held on Wednesday February 7th 2018, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,  
Derek Knerr - Clerk/Moderator