



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - February 8, 2018

1. **Call to Order:** February 8, 2018 at 7:08 pm
 - **Postponed:** The meeting scheduled for February 7th was postponed to the next day due to weather.
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
 - **Guests present:** Amie Robillard.

2. **Review and Approve Minutes:** Minutes from our January 3rd meeting were approved with an omission correction.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$6,531.08 from water payments.
 - **Expenditures** - \$3,587.15 for water, water testing, utilities, bank charge, an annual DEP fee, and supplies.
 - **Budget** - None.
 - **Billing** - One payment bounced. 11 bills are still outstanding.
 - **Other** - The annual financial reports for 2107 have been completed. They were sent to the USDA to be included as part of our final loan application on January 30th. DC has also given everything to our accountant for tax forms preparation.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** - BB reported that his temporary fix to keep a water pipe from freezing worked. He will make a permanent fix in the spring.
 - **DEP/Quality** - None.
 - **Water System Operator Training** - None.
 - **Other** - DC has generated and submitted our Public Water Supply Annual Statistical Report to the DEP. The DEP requires that this be filed by March 31st of each year.

 - C. **Maintenance Report:**
 - **Bridge** - BB and BM have again placed additional patch on the soft spots. This is becoming a bi-weekly event. There was much discussion on what can be done if bridge replacement does not occur this year. BB will contact someone about the possibility of getting some heavy duty metal plates. These would be heavy enough that equipment would be needed to out them in place. DK will contact our engineering firm to get suggestions on what repairs can be done to get us through another year.
 - **Roads** - BB and BM also put some patch on Leino Park Road.

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D. Bridge Report:

- **Replacement options** - Nothing new.
- **Replacement funding** - DK spoke to Jim Lavin at the USDA earlier this week. Jim is working on our Financial Feasibility Report and still thinks that this will be wrapped up and submitted by the end of the month. For the record, DC confirmed that of the 61 households in the Leino Park Water District, 56 households purchase water from the District and the other 5 pay the \$175 water system maintenance fee and contribute \$200 toward the bridge fund each year. In addition, there are 4 households on Parkwood Lane and 4 households on Honey Bee Lane that voluntarily contribute toward the bridge fund. There was discussion about whether we can count on these households to help repay our bridge replacement loan.

E. Communication Report:

- **Website** - www.LeinoPark.org - The copyrights on our website have been updated. The bulletin board is also up-to-date.
- **Mail and E-mail** - None. Please send us something. LPWD@LeinoPark.org.
- **Phone** - None.

4. Old Business:

- 'No parking' signs are up but a particular car is routinely parking in the no parking area between East Road and the tree with one of the signs while waiting for the 7 am bus. The car is illegally parked heading toward Leino Park. Really? Do they expect anyone to believe that they are unaware of the no parking sign on the other side of the tree? We hope to find out.
- There have been no further sign of the bear.

5. New Business:

- Discussion about safety of open water just north of the bridge. We understand that a circulation pump can be used to keep ice from forming around a dock but it should be set at a speed to prevent ice in the immediate area of the dock, not used to create a huge area of open water. DK will contact the Lake Association for guidance on how to handle this.

6. Open Forum:

- None.

7. Adjournment: at 8:08 pm.

8. Next Meeting:

- The next regular Board meeting will be held on Wednesday March 7th 2018, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator