



Leino Park Water District (LPWD)
Board of Commissioners' Meeting - April 4, 2018

1. **Call to Order:** April 4, 2018 at 7:05 pm
 - Note that the meeting scheduled for March 7th was cancelled due to weather.
 - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
 - **Guests present:** None.

2. **Review and Approve Minutes:** The February 7th (postponed to February 8th) meeting minutes and the March 7th minutes, noting the meeting cancellation, were approved as published.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$1,371.48 last month and \$203.71 this month from water payments.
 - **Expenditures** - \$378.76 last month and \$208.90 this month for water testing, utilities, and bridge repair supplies.
 - **Budget** - None.
 - **Billing** - Four payments were received last month and one this month. 6 bills are still outstanding.
 - **Other** - None.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** - DK noted that the Town read our main meter one morning at the end of last month.
 - **DEP/Quality** - DC collected samples yesterday.
 - **Water System Operator Training** - None.
 - **Other** - None.

 - C. **Maintenance Report:**
 - **Bridge** - BB and BM installed a 24 x 24 plate in the worst hole and then applied patch to all holes. New holes seem to be forming and BB and BM have been as diligent as possible in their effort to keep up with patching.
 - **Roads** - BB and BM patched holes on all the roads. Great job guys.

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D. Bridge Report:

- **Replacement options** - Nothing new.
- **Replacement funding** - Yay! Jim Lavin finished his paperwork and our completed USDA loan application was sent for final approval to the state and national levels by March 1st. While final approval was expected by the end of March, a request for status on the 20th revealed that nothing had been done. It took an email to the Regional Director of the USDA to get things moving again. Currently, the USDA State Engineer is concerned about identifying maximum costs associated with driving new pilings. We have allowed for a \$120,000 contingency to cover drilling and driving pilings greater than 15 feet but it is only a reasonable guess. As a result, we have ordered two soil borings (one at each approach), three handheld probings and a geotech report. This should be enough to determine how far the pilings will need to be driven and how much pre-drilling (if any) will need to be done, thus eliminating the unknown. DK has been having weekly calls with the USDA to ensure things keep moving.
- The bridge will need to be closed for a weekday while the borings are done. Notification will be put on the bulletin board and our website as soon as we have an exact date.
- To see if we can count on any non-water district users of the bridge, a letter was drafted in February and sent out to the Parkwood Lane and Honey Bee Lane households requesting their willingness to contribute their fair share toward our bridge replacement loan. The response was underwhelming as there were only two responses.

E. Communication Report:

- **Website** - www.LeinoPark.org - The website is up-to-date but the March minutes noting the meeting cancellation has not been posted on the bulletin board
- **Mail and E-mail** - None. Please send us something. LPWD@LeinoPark.org.
- **Phone** - None.

4. Old Business:

- Piles of snow are helping to enforce the parking issue at the end of Leino Park Road. We shall see what happens when it all melts away.

5. New Business:

- DC reported that he and BB witnessed the damage after a metal plate, used to repair one of the holes on the bridge became lodged into the undercarriage of a passing vehicle. BB assisted the owner by jacking up the vehicle and removing the plate. DC added that the family is asking for reimbursement to cover some of the repair. After a short discussion, the Board agreed that this matter should only be considered after receipt of a formal request that includes as much documentation as possible. DC will speak with the family.
- BM voiced his frustration that repairs to the bridge seem to be expected rather than appreciated. There are very few vehicles that are observing the 5 MPH speed limit or making any attempt to avoid the patched areas, even while the volunteers are on the bridge performing repairs. He proposed wording that be mailed to all households expressing his frustration and requesting observation of the 5 MPH speed limit. DK will create a draft on letterhead for the Board's approval.
- No one had an objection to having our Annual District meeting on one of the two last Saturdays in June. BB will check his calendar and let us know...

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6. Open Forum:

- None.

7. Adjournment: at 8:03 pm.

8. Next Meeting:

- The next regular Board meeting will be held on Wednesday May 2nd 2018, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Derek Knerr - Clerk/Moderator