



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - June 13, 2018**

1. **Call to Order:** June 13, 2018 at 7:10 pm
  - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
  - **Guests present:** Amie Robillard (AR).
  
2. **Review and Approve Minutes:** Minutes from our May 2nd meeting were approved as distributed.
  
3. **Reports:**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$10,543.25 from a single water payment and water system maintenance fees from the Town, \$12,200.00 in Bridge funds collected by the Town and \$1,400 for voluntary Bridge fund donations.
    - **Expenditures** - \$4,305.11 for water testing, utilities, and road repair supplies, office supplies, postage, and income tax. An additional \$5,428.40 was taken from the Bridge fund to cover the cost of the soil borings and equipment rental.
    - **Budget** - None.
    - **Billing** - One payment was received. Still 5 bills are still outstanding.
    - **Other** - None.
  
  - B. **Water System Operator's Report:**
    - **Maintenance of lines and meters** - None
    - **DEP/Quality** - Water samples were taken yesterday for bacteria testing.
    - **Water System Operator Training** - There was more discussion about what needs to happen in order for BB to become our backup Water System Operator.
    - **Other** - None.
  
  - C. **Maintenance Report:**
    - **Bridge** - Thanks to BB, BM, Ron Marien, and Bill Eades for the continuing effort to make repairs. The bridge was closed yesterday to make some extensive repairs. These unscheduled closures will happen again when the materials, equipment, volunteers, and good weather are all available on the same day. Special thanks to Paul Morin at Fitchburg Welding for his generosity.
    - **Roads** - Jamie did some grading on the back roads but is waiting to sweep so as not to create too much dust.

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**D. Bridge Report:**

- **Replacement options** - Nothing new.
- **Replacement funding** - Soil borings were done and results sent to YBC. They calculated that pilings will have to be driven to 45 feet and will add about \$60,000 to our cost. We had planned on up to \$120,000 of contingency for this purpose, so this is good news. The important thing is that it satisfies the USDA State Engineer, who was concerned about the possibility of costs getting totally out of control, which could have happened if drilling was needed. The USDA has requested updates to a few documents, which DK has done and they expect to send this up to the national level by the end of this week. Final approval at the national level should only take a couple of weeks. Keep your fingers crossed.

**E. Communication Report:**

- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - The website and the bulletin board are up-to-date. The Facebook page is drawing increased traffic. If you have not checked it out, find us on Facebook.
- **Mail and E-mail** - There were no new emails, but if you would like, send them to us at [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org).
- **Phone** - None.

**4. Old Business:**

- The Annual meeting notice and a water rate increase notice were sent out earlier this week.
- Amie shared a report from Facebook showing increased traffic on our new Facebook page. If you have not already done so, find us on Facebook by searching for "Leino Park" or go to: [www.facebook.com/Leino-Park-152829005392577](http://www.facebook.com/Leino-Park-152829005392577). We hope you like us on Facebook.
- Our annual District Meeting will be held on Saturday June 30th. There was discussion about the agenda and the possibility of new roles. DC will update the resident list.

**5. New Business:**

- The Wyman Lake Association will hold their annual meeting at 7:00 pm, Tuesday July 10th at the American Legion in Westminster. All are welcome to attend.
- There was discussion about exploring options to monitor bridge usage and misuse. A camera was suggested...

**6. Adjournment:** at 7:56 pm.

**7. Next Meeting:**

- Due to the July 4th holiday, the next Board meeting will be held on Wednesday July 11th 2018, 7:00 pm at 15 Old Oak Ave. Note that this will be on the second Wednesday of July.

Respectively submitted,  
Derek Knerr - Clerk/Moderator