



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting - July 11, 2018**

1. **Call to Order:** July 11, 2018 at 7:03 pm
  - **Members present:** Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), Amie Robillard (AR) and Derek Knerr (DK).
  - **Guests present:** none
  
2. **Review and Approve Minutes:** Minutes from our June 13th monthly meeting were approved as distributed. Minutes from our Annual meeting held June 30th will be reviewed by the District at our 2019 Annual meeting.
  
3. **Reports:**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$754.20 from water payments.
    - **Expenditures** - \$2656.02 water testing, utilities, and road repair supplies, office supplies, postage.
    - **Budget** - None.
    - **Billing** - 55 bills for water have been sent. Payments are due August 1, 2018.
    - Taxes were filed past deadline which resulted in a bill. Payment will be submitted by July 15, 2018
  - **Other** - Billing software: software transfer from the previous treasurer to the new will cost over \$150 to transfer. After negotiations, payment was waived. The transfer of software is anticipated to happen before our next monthly meeting.
  
  - B. **Water System Operator's Report:**
    - **Maintenance of lines and meters** - None
    - **DEP/Quality** - Water samples were taken and submitted to DEP for bacteria testing. DEP requested updated formatting for their forms.
    - **Water System Operator Training** - BB is considering working towards obtaining licensure for the Water System Operator. Training, coursework, and 90% attendance at their meetings is required. Payment for the course/test, as well as mileage were approved for reimbursement.
      - If anyone else would be interested in obtaining this certification, please let us know - we are looking for interested volunteers.
    - **Other** -
  
  - C. **Maintenance Report:**
    - **Bridge** - BB purchased additional supplies for additional bridge repairs. There seems to be another sinking hole on the side of the bridge. Discussion about additional patching options were reviewed and discussed.
    - Big thanks to all of our volunteers for the continuing effort to keep our bridge usable!
    - **Roads** - There are reported concerns about the bushes on the ends bridges and edges of some nearby roads. There was discussion about brush trimming, cutting and removal and determined volunteers will go out and trim.
  
  - D. **Bridge Report:**
    - **Replacement options** - Nothing new.

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- **Replacement funding** - DK has been in daily communication with the USDA regarding final financial documents. After much reworking and clarification, there was confirmation that everything submitted is ready for submission to the National level this week.
- There are concerns due to the timing of our application with the alignment of the National funding distributions, however assurance was given that the money rests at the state level at this point so once our application is approved, money for our project will be allocated from the State pool.
- There are parties interested in the historical significance at the replacement bridge construction site. This needs to be resolved before construction may begin. The State Engineer is working on this.
- As a follow up to the suggestion at our Annual meeting regarding the Baker Polito bill – research was done and found that this bill is applicable only to bridges with a 10-20ft span; our bridge is 200+ feet.
- After additional research on Department of Transportation Grants, it was discovered we could apply for a Grant called BUILD which is awarded to larger bridge repair and replacement. Application for this DOT grant is due July 18, 2018 - therefore due to the timing, the board will continue to work on the application and will be prepared to apply at the next round.

**E. Communication Report:**

- **Facebook** - a post went out inquiring if anyone would be interested in designing a new logo for us and interest has been received. AR will continue working with those interested to see what designs and ideas are sent in.
- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - The website is up to date, but there is ongoing discussion about updating the actual website format. The bulletin board is not up to date, but will be updated by the end of the week.
- **Mail and E-mail** - An individual resident email was sent to the MA Senate and House of Representatives regarding the current state of our bridge in an attempt to help. DK was copied into the email correspondence after the initial message had been sent. A reply was made to all by Kim Ferguson at the House of Representatives and she offered to meet personally to get updated on the status of our loan application and the bridge itself. She also offered to provide a letter of support to the USDA. Communication will continue and we are hopeful this assistance will help us in our application approval.
- If you would like, send emails to us at [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org).
- **Phone** - None.

**4. Old Business:**

- None

**5. New Business:**

- Two new septic systems are going in.
- Thefts are being reported in trucks and sheds; items such as power washers, leaf blowers, saws, etc are reported stolen. Please be diligent at locking your belongings and vehicles. Report any thefts to the police.
- The Wyman Lake Association held their annual meeting Tuesday July 10th - members of the LPWD board attended and reported on our bridge repair progress and the Bridge

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Replacement Project. In additional news, we learned there was no treatment done to the lake in June. There is also a large push for any lakefront homeowners to become Wyman Lake Association members.

- A chain and pole will need to be replaced at the corner of North Shore Rd. Volunteers will explore the necessary items needed.
- Speed across the bridge is an ongoing issue and concern. We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well. Speed bumps are in and kids are out playing; drive with care.
- AR inquired about lighting under the bridge for the 2 openings; it was determined lights are not beneficial however, reflective painting could be an option.

**6. Adjournment:** at 8:26 pm.

**7. Next Meeting:**

- The next Board meeting will be held on Wednesday August 1, 2018, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,  
Amie Robillard - Clerk/Moderator