



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – August 1, 2018

1. **Call to Order:** Aug 1, 2018 at 7:04 pm
 - **Members present:** Sue Miller (SM), Bob Brown (BB), Bob Marien (BM), Amie Robillard (AR) and Derek Knerr (DK).
 - **Guests present:** none

2. **Review and Approve Minutes:** Minutes from our July 11th monthly meeting were approved as distributed.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$6276.41 from water payments.
 - **Expenditures** - \$452.23 paid in bridge repair, association dues, utilities and water testing.
 - **Budget** - None.
 - **Billing** – Out of the 55 bills sent for water, all but 12 have been paid. Payments were due August 1, 2018.
 - We received a water bill from the town of Westminster with a notice of an increase of over \$1/gallon in town water. An assessment will be done of our billing and accounting to determine if an increase to our District billing will be needed.
 - An accountant bill was received for our state and federal income taxes, for both 2016 and 2017 calendar years.
 - **Other** – None.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** – Hydrant flushing has been started on North Shore Rd. Flushing will continue until Friday, Aug 3.
 - **DEP/Quality** – Nothing new.
 - **Water System Operator Training** - BB is continuing to work towards obtaining licensure for the Water System Operator. Training, coursework, and 90% attendance at their meetings is required. Payment for the course/test, as well as mileage were approved for reimbursement.
 - If anyone else would be interested in obtaining this certification, please let us know - we are looking for interested volunteers.
 - **Other** – None.

 - C. **Maintenance Report:**
 - **Bridge** – Volunteers were out patching another sink hole this month.
 - Big thanks to all of our volunteers for their continued effort to keep our bridge usable!
 - We need to update the weight limit sign on both sides of the bridge to indicate no more than 5 tons allowed. Reflective numbered stickers will be purchased and the signs will be updated.
 - If you are expecting deliveries, please notify all drivers/delivery people to use Honeybee Lane.

Leino Park Water District (LPWD)
Board of Commissioners' Meeting – August 1, 2018

- **Roads** - There are reported concerns about the bushes on the ends bridges and edges of some nearby roads. Homeowners around the bridge said they would take care of trimming back the brush.

D. Bridge Report:

- **Replacement options** – Working towards loan approval for replacement.
- **Replacement funding** – A few board members met on July 26th with employees from RCAP (Rural Community Assistance Partnership). RCAP wanted to review our loan application process, the timeline, our challenges, and how they can better assist us through the completion of this loan application with the USDA, as well as better assist others in the future. The meeting was positive and we are hopeful that they will be able to tap into their network of connections to emphasize our need and further strengthen our loan application.
- **GRANTS** – RCAP employees offered to assist us with not only searching for applicable grants, but also in completing any applications needed for possible grants.
- Word was given to the board that a neighbor is interested in putting together a grant committee. We welcome that offer and would like for those interested neighbors to please come to our next board meeting in September to further discuss the grant committee plans and process.
- DK confirmed that our USDA loan application has been submitted for review and approval to the national level (hooray!). A reply from the USDA was received, which is a positive in indicating the application is moving through the process. The reply requested clarifications on a few of the application points, but no additional documents were needed to be supplied.

E. Communication Report:

- **Facebook** – Updated regularly and is the quickest way to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org - The website is up to date, but there is ongoing discussion about updating the actual website format.
- **Mail and E-mail** – An email was received about a fox being seen and heard. The message was quickly shared to neighbors through social media.
- As a result to the resident email to the MA Senate and House of Representatives regarding any attempt to help with our bridge replacement, the District was notified the Reps are aware of our process and are working on assisting. Communication will continue and we are hopeful this assistance will help us in our application approval.
- If you would like, send emails to us at LPWD@LeinoPark.org.
- **Phone** - None.

4. Old Business:

- One new septic system went in.

5. New Business:

- One new septic system is going in.
- The chain and pole at the end of North Shore Rd will be replaced.
- Speed across the bridge is an ongoing issue and concern. We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow

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Board of Commissioners' Meeting – August 1, 2018

speed when traveling throughout the Park as well. Speed bumps are in and kids are out playing; drive with care.

6. Adjournment: at 7:47pm.

7. Next Meeting:

- The next Board meeting will be held on Wednesday September 5, 2018, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Amie Robillard - Clerk/Moderator