



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting – Sept 5, 2018**

1. **Call to Order:** Sept 5, 2018 at 7:03 PM
  - **Members present:** Sue Miller (SM), Bob Brown (BB), Bob Marien (BM), Amie Robillard (AR), Dave Crumbley (DC), and Derek Knerr (DK).
  - **Guests present:** Ron Richards, Perry Pappas
  
2. **Review and Approve Minutes:** Minutes from our Aug 1st monthly meeting were approved as distributed.
  
3. **Reports:**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$688.50 from paid water bills
    - **Expenditures** - \$5178.28 paid to out. Payments include an accountant (2 years' worth), fire hydrant insurance, internet, street light electric, and water bills to the town.
    - **Budget** - None.
    - **Billing** – Currently 7 outstanding water bills. Payments were due August 1, 2018. Notices will be sent to the homeowners regarding next steps.
    - Regarding the additional water increase from the town of Westminster, the Board discussed a reasonable additional increase that will need to be passed on to residents. A motion was made based on recommendations, and passed by all, to increase bills at a rate of \$.25/1000 gallons. A notice will be sent to all residents asap.
    - **Other** – None.
  
  - B. **Water System Operator's Report:**
    - **Maintenance of lines and meters** – None.
    - **DEP/Quality** – Water testing was completed and reports are being prepared done for DEP. This will confirm we are within the National average.
    - **Water System Operator Training** - BB is registered for the Water System Operating training. A motion was made, and passed by all, to approve the cost for the course, as well as a motion to approve mileage to and from class.
    - **Other** – None.
  
  - C. **Maintenance Report:**
    - **Bridge** – Volunteers were out patching holes in the bridge. THANK YOU!
    - Updated speed limit signs and updated weight signs were put up.
    - **Roads** - Volunteers were out patching potholes in our roads.
    - There are concerns about the age of some of our trees. Specifically there is a tree on N. Shore Rd which is rotting away; there was discussion about planning to remove dead trees, perhaps waiting until the winter months.
    - There are still reported concerns about the bushes on the end of the bridge and edges of some nearby roads, specifically on Old Oak side. We ask that homeowners please take notice of your property and keep bushes trimmed back for clear visibility.
  
  - D. **Bridge Report:**
    - **Replacement options** – Working towards loan approval for replacement.
    - **Replacement funding** – Our loan has been approved at the National level!!!
    - Next steps before any funds are released will be for us to sign conditional paperwork.

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Two of our board members will be signing this paperwork, hopefully as soon as Monday, Sept 10.

- Once paperwork is signed next steps will be taken to get the bid process clarified and started, then a plan for official replacement can begin.
- GRANTS – A subcommittee was formed to begin looking for grants; this subcommittee will consist of Perry Pappas and Ron Richards. If grants are awarded, this will offset the amount of money we need to borrow on the USDA loan. We are very thankful to have these additional members working on funding sources.
- Our contact from RCAP (Rural Community Assistance Partnership) has been in touch and is assisting us with the list of grant possibilities.

**E. Communication Report:**

- **Facebook** – Updated regularly and is the quickest way to get up-to-date information on our neighborhood. Please search for Leino Park and “like” our page.
- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - The website is up to date, but there is ongoing discussion about updating the actual website format.
- **Mail and E-mail** – An email was received concerning a street light at the end of N. Shore Rd. The electric company was contacted and the street light was quickly repaired.
- If you would like, send emails to us at [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org).
- **Phone** - None.

**4. Old Business:**

- None.

**5. New Business:**

- A question came in asking when does the Lake Association lower the lake water level – although we have not received official word, we believe it is some time in Oct.
- The chain and pole at the end of North Shore Rd is going to be replaced, but probably not until fall when many of the boats are out.
- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well. Speed bumps are in and kids are out playing; drive with care.
- We are still seeking someone to design a new Leino Park logo for us. Anyone interested please send an email or facebook message.

**6. Adjournment:** at 8:02pm.

**7. Next Meeting:**

- The next Board meeting will be held on Wednesday October 3, 2018, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,  
Amie Robillard - Clerk/Moderator