



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – Oct 3, 2018

1. **Call to Order:** Oct 3, 2018 at 7:05 PM
 - **Members present:** Sue Miller (SM), Bob Brown (BB), Bob Marien (BM), Amie Robillard (AR), Dave Crumbley (DC), and Derek Knerr (DK).
 - **Guests present:** Ron Richards, Perry Pappas

2. **Review and Approve Minutes:** Minutes from our Sept 5th monthly meeting were approved as distributed.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$1069.48 from paid water bills
 - **Expenditures** - \$969.85 paid out. Payments include water system operator training, water testing and town utilities.
 - **Budget** - None.
 - **Billing** – Currently 5 outstanding water bills. Payments were due August 1, 2018. Notices will be sent to the homeowners regarding next steps.
 - LPWD has gotten Square to assist with customer bill pay. This will enable payments via credit card, but will add a 3% surcharge.
 - **Other** – None.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** – None.
 - **DEP/Quality** – Bacteria samples will be taken Tues Oct 9. The previous water testing report came back with an all clear pass at the National average.
 - **Water System Operator Training** - BB is currently enrolled in a Water System Operating training course. This is a 17.5 hour course over 7 weeks.
 - **Other** – None.

 - C. **Maintenance Report:**
 - **Bridge** – No patching has been done since early Sept. There was lots of discussion on different ways to support the beams.
 - **Roads** – Sweeping was done on some of the roads throughout the park.
 - Ridge Ave is continuing to flood. We'd like to explore options on ways to protect the road, possibly by paving. Primary concern is drainage onto Ridge Ave and the homes off that road.
 - BB trimmed the bushes on the end of the bridge; all agreed the line of visibility has greatly improved!

 - D. **Bridge Report:**
 - **Replacement options** – Working towards complete replacement
 - **Replacement funding** – SM & DK met with USDA Rural Development office to sign paperwork for our loan!
 - Discussion of a design – build process vs. design – bid – build process was started.
 - Next steps will be to get the bid process clarified and determine if we will go out to bid or work off of a design – build route, then a plan for official replacement can begin.

Leino Park Water District (LPWD)
Board of Commissioners' Meeting – Oct 3, 2018

E. Communication Report:

- **Facebook** – Updated regularly and is the quickest way to get up-to-date information on our neighborhood. Please search for Leino Park and “like” our page.
- **Website** - www.LeinoPark.org - The website is up to date, but there is ongoing discussion about updating the actual website format.
- **Mail and E-mail** – Letters regarding the water rate increase were mailed in Sept and should have been received by now. If not received, please contact us for a copy.
- Emails can be sent to us at LPWD@LeinoPark.org.
- **Phone** - None.

4. Old Business:

- None.

5. New Business:

- The Lake Association sent out a notice that the lake will be lowered Oct 22.
- Conversations were had with attorney Stephen Madaus regarding review of our loan paperwork.
- The chain and pole at the end of North Shore Rd is going to be replaced, but probably not until fall when many of the boats are out.
- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well. Speed bumps are in and kids are out playing; drive with care.
- We are working with someone to design a new Leino Park logo and website for us.

6. Adjournment: at 8:14pm.

7. Next Meeting:

- Due to schedule conflicts, the next Board meeting will be held on an off Wednesday. Our next LPWD Board meeting will be held on the second Wednesday of the month, November 14, 2018, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Amie Robillard - Clerk/Moderator