



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting – Nov. 14, 2018**

1. **Call to Order:** Nov 14, 2018 at 7:18 PM
  - **Members present:** Sue Miller (SM), Bob Brown (BB), Bob Marien (BM), Amie Robillard (AR), Dave Crumbley (DC), and Derek Knerr (DK).
  - **Guests present:** None
  
2. **Review and Approve Minutes:** Minutes from our October monthly meeting were approved as distributed.
  
3. **Reports:**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$2754.33 from paid water bills
    - **Expenditures** - \$187.94 paid out. Payments include water testing and utilities (electric and street lighting).
    - **Budget** - None.
    - **Billing** – Currently only 1 outstanding water bill. Thank you all for keeping up to date on your payments.
    - **Other** – None.
  
  - B. **Water System Operator's Report:**
    - **Maintenance of lines and meters** – Water samples were taken Nov 13.
    - **DEP/Quality** – There is a sanitary survey with DEP this month (Nov).
    - **Water System Operator Training** - BB has received a certificate of completion to become a Water System Operating training course. Next step is to take (and pass) the test which is yet to be scheduled.
    - **Other** – None.
  
  - C. **Maintenance Report:**
    - **Bridge** – There are noticeable holes in our bridge. LPWD does have some steel metal plates available to replace and patch the current holes, however we feel we need larger and stronger plates which may need to be purchased. A team of volunteers will come together on the next available nice day to work on digging out and covering these holes with steel plates. It is anticipated that the bridge will need to be shut down for a full day; as much prior notice will be given as possible.
    - **Roads** – speed bumps are out. Some pot hole patching needs to be done on roads around the Park.
  
  - D. **Bridge Report:**
    - **Replacement options** – Working towards complete replacement
    - **Replacement funding** – Our loan with the USDA is approved! A motion was made and approved to form a sub-committee consisting of DK and AR. They will be meeting weekly to bi-weekly to work on the bridge replacement project. Additional updates will be provided as they become available.
  
  - E. **Communication Report:**
    - **Facebook** – Updated regularly and is the quickest way to get up-to-date information on

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our neighborhood. Please search for Leino Park and “like” our page.

- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - The website is up to date, but there is ongoing discussion about updating the actual website format.
- **Mail and E-mail** - [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org) – None.
- **Phone** - None.

**4. Old Business:**

- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.

**5. New Business:**

- None.

**6. Adjournment:** at 8:15pm.

**Next Meeting:**

- Our next LPWD Board meeting will be held on the first Wednesday of the month, December 5, 2018, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,  
Amie Robillard - Clerk/Moderator  
[amier@leinopark.org](mailto:amier@leinopark.org)