



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting – December 5, 2018**

1. **Call to Order:** Dec 5, 2018 at 7:02 PM
  - **Members present:** Sue Miller (SM), Bob Brown (BB), Bob Marien (BM), Amie Robillard (AR), Dave Crumbley (DC), and Derek Knerr (DK).
  - **Guests present:** Ron Richards
  
2. **Review and Approve Minutes:** Minutes from our November monthly meeting were approved as distributed.
  
3. **Reports:**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** - \$283.00 from paid water bills
    - **Expenditures** - \$5216.18 paid out. Payments include water, water testing, road maintenance, WSO salary and mileage, and utilities (electric).
    - **Budget** - None.
    - **Billing** – Currently only 1 outstanding water bill. Thank you all for keeping up to date on your payments.
    - **Other** – None.
  
  - B. **Water System Operator's Report:**
    - **Maintenance of lines and meters** – None.
    - **DEP/Quality** – Water samples will be taken on Dec 11, 2018. The previous DEP report came back as “good”.
    - **Water System Operator Training** – DC stated that Bill Hibbs has received his D1 Water Systems Operator license. Congratulations Bill. In the meantime, BB is looking into the requirements needed for the certification test.
    - **Other** – Meters will be read at the end of December; bills will be sent in January.
  
  - C. **Maintenance Report:**
    - **Bridge** – A team of volunteers came together on Saturday, Dec 1 to make a huge repair. An 11’ x 3’ steel plate was donated by Fitchburg Welding. Old asphalt was jack hammered out and the area was prepped for the new plate to be laid. The patch was completed by drilling and bolting the plate into place and then covering the repair with new asphalt material. The Board is so grateful for all who helped out with this project! From start to finish, the turnout was impressive and the generosity that everyone offered was so greatly appreciated! Thank you, neighbors!
    - Cleanup of the remaining tar that sits at the end of the bridge will happen within the next few weeks.
    - **Roads** – Some pot hole patching was done on roads around the Park.
  
  - D. **Bridge Report:**
    - **Replacement options** – Working towards complete replacement
    - **Replacement funding** – Funding from the USDA has been received. LPWD is working towards meeting the requirements of the loan. Grants are still a possibility and our local contacts are working to secure grant funding which would offset some of the costs of the USDA loan.

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- Bridge Replacement Project updates include:
  - Section 106 letters, which requests approval from the Native American Tribes, have been sent out from the USDA and returned as approved; this step is now considered complete and closed.
  - The subcommittee consisting of DK and AR began meeting to make progress on the specifics of the bridge replacement project. They are now in regular communication with the engineers and project managers at the USDA to provide guidance and additional project contacts.

**E. Communication Report:**

- **Facebook** – Updated regularly and is the quickest way to get up-to-date information on our neighborhood. Please search for Leino Park and “like” our page.
- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) - The website is up to date, but there is ongoing discussion about updating the actual website format.
- **Mail and E-mail** - [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org)
  - Incoming from the USDA regarding the Conclusion to Section 106

**4. Old Business:**

- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.

**5. New Business:**

- A huge THANK YOU to our neighbors for all of your time and hard work on the bridge repairs. Specifically, we recognize and thank Bob Brown for coordinating the team of volunteers, and all his efforts to see this project through to completion. Also, Fitchburg Welding for their ongoing generosity.
- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.

**6. Adjournment:** at 7:47pm.

**Next Meeting:**

- The next LPWD Board meeting will be held on the first Wednesday of the month, January 2, 2019, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,  
Amie Robillard - Clerk/Moderator  
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