



**Leino Park Water District (LPWD)
Annual Meeting - June 30, 2018**

1. **Call to Order** on June 30, 2018 at 10:07 am
 - Board members: Sue Miller (SM), Dave Crumbley (DC), Bob Brown (BB), Bob Marien (BM), Don Williams (DW), and Derek Knerr (DK).
 - Other members present: 16 Guests present: 0

2. **Introductions and Announcements:**
 - SM welcomed everyone and thanked them for attending. The Board members introduced themselves.
 - Welcome to the neighborhood Amie Robillard (AR), who moved here with her family a year ago.

3. **Review and Approve Minutes** - Minutes from our last annual meeting (June 10, 2017) were handed out (and had been posted on our website) for review. There was no discussion so SM asked for a motion. A motion was made to accept the minutes as distributed. The motion was then seconded and passed unanimously.

4. **Election of Officers:**
 - Open positions are: Chairperson (1 year term currently held by Sue Miller), Treasurer (1 year term currently held by Dave Crumbley), Clerk-Moderator (1 year term currently held by Derek Knerr), and Water Commissioner (3 year term currently held by Don Williams). SM announced that Amie Robillard has been regularly attending our monthly meetings and is interested in joining the Board. SM continued, saying that the Board has had discussions on this and recommends that Amie take the Clerk-Moderator position, DK would serve as Treasurer, DC would serve as Commissioner, and SM would remain as Chairperson. SM thanked Don Williams for his service as a Commissioner and noted that he graciously agreed to step down so that DC could fill that position. DK asked for other volunteers to join the Board but there was no response. DK then nominated AR as Clerk-Moderator, noting that she created and maintains the Leino Park Facebook page. The motion was seconded and unanimously passed. A motion was then made to elect the Board as recommended. That motion was seconded and also passed unanimously.
 - SM added that there is always an open invitation to attend our regular meetings.

5. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Financial Presentation** - The 2017 Balance Sheet and Income Statement, (both covering the period from January 1, 2017 through December 31, 2017), were distributed to all attendees before the meeting. DC read numbers from the Balance Sheet and then the Income Statement. There were no questions. A motion was made to accept the financial report as presented. The motion was seconded and passed unanimously.

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- **Billing** - DC announced that water meters were read last Wednesday before the storm and that bills will be sent out today.

B. Water Commissioner Report:

- **Maintenance of lines and meters** - DC reported that there are no problems with our water lines or water meters.
- **Water Quality** - DC also reported that our water is still safe and within acceptable Massachusetts Department of Environmental Protection (DEP) and United States Environmental Protection Agency (EPA) levels. There was a question about the Lake Association's notice about water treatment and it was explained that this is not related to our drinking water quality.

C. Maintenance Report:

- **Bridge** - SM issued a special thanks to Bob Brown, Bob Marien, Ron Marien, Bill Eades, and everyone else that has helped in the never-ending repair effort.
- **Roads** - BB reports that once again, Jamie did a great job sweeping the roads. Jamie also spread some gravel on the back roads. Thank you Jamie. Half of the speed bumps have been put out, the rest to be put out soon. There was discussion about the location and effectiveness of the speed bump near the end of Old Oak Ave before it turns toward the water. It was argued that since it is near the sharp corner, cars are going slow anyway for the corner. Others felt that the speed bumps are fine and some would rather not have them at all. With no consensus or motion, no action was taken, though the Board will review speed bump locations at one of their monthly meetings.

D. Bridge Report:

- **Replacement Options** - DK reported that nothing has changed as far as what we would like to have as our replacement bridge. We are still looking at the same 16 foot wide timber structure to replace our bridge.
- **Replacement Funding** - DK explained that the USDA announced reorganization for April 1st of this year and our contact in the Holden office would be reassigned to Housing. Our contact did everything he could and submitted our application to the State office in Amherst by March 31st. Unfortunately, it needed more work than he anticipated. Since then, DK has been working with the State Engineer and the Programs Director to get this pushed through so that it can be sent to the National office for approval. The State Engineer was concerned about the unknown costs associated with piling installation, which prompted us to obtain the soil borings. Currently, we are working with those interested in the area of the bridge as a historical site that could contain artifacts or burial grounds prior to the building of the dam and creation of the pond in the 1800s. This could take a while to resolve. Friday, DK agreed to submit our application to the National office with a new provision that allows the environmental (and historical) requirements to be submitted later. Ideally, the National office will approve our application and allocate funding with conditions that would prohibit construction until the

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remaining environmental requirements are met. Our application should be ready to send to the National office in 2 weeks. In any case, even if our application is not approved at this time, we would have everything ready to submit for the next round of funding in February 2019. Either way, we should be able to start construction of our new bridge by next year at this time.

- DK went on to explain that while we are applying for a \$1.2 million loan, not only do we not expect to need that much but we will contribute more than \$120,000 of savings. Several scenarios were presented using various loan amounts, interest rates, and number of households contributing, to estimate the required annual household payments over 40 years and the first year payoff amount. The interest rate is currently 3.75% but is subject to change. That is why we are pushing to get this approved as soon as possible. So one (almost worst case) example was if we borrow \$1,100,000 at the current interest rate, each of 65 households would be responsible for 40 annual payments of \$825, or could opt to payoff their entire obligation with a one time payment of \$17,600. DK added that the \$30,000 payoff amount stated at last year's meeting was incorrect.
- This year, the USDA would like documentation that a vote was taken showing that the community accepts responsibility for repaying any loan amounts taken for bridge replacement. So SM modified our regular motion and made the motion to "Authorize the Board to pursue and ratify all arrangements necessary to procure funding and make collection and repayment arrangements as needed, for the construction of a bridge to replace the existing structure across Wyman Pond". The motion was seconded and passed unanimously.
- One member suggested that we look into grants from the Massachusetts Department of Transportation (Mass DOT), authorized by the Baker-Polito Act, specifically for bridge repair. Thank you for the suggestion, we will definitely look into it. Someone else suggested that we contact Congresswoman Niki Tsongas.

E. Communication Report:

- **Website** - Visit www.LeinoPark.org, email us at LPWD@LeinoPark.org, and now you can find us on Facebook!
- AR asked everyone about what they actually read on our bulletin board. There was general agreement that no one in a vehicle stops to read the board and they would prefer to see general announcements that can be seen while driving by.

6. Old Business:

- Thanks to Skip Borque for repairing our Leino Park sign and maintaining the flowers around it. It is always a welcoming sight. Skip is also responsible for the 'Stay in Lane' sign which replaced the misleading 'Keep Right' sign at the sharp corner of Leino Park Road. Again, thank you Skip.
- There was no discussion on the Board's efforts to keep the 7 right-of-ways clear of personal items and open to all Leino Park residents, though SM noted that this is an ongoing issue.

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- The Town of Westminster owns the property at the corner of Pine Street and Parkwood Lane but refuses to enforce dumping regulations. 'No dumping' signs were posted by Parkwood Lane residents, but some Leino Park residents continue to dispose of their lawn waste there. Once again, SM asked that members refrain from dumping lawn waste into the wetlands.
- Despite the installation of more durable 'no parking' signs, there are still violators parking at the end of Leino Park Road near East Road, while waiting for the early morning school bus. The Westminster Police have taken an active role in resolving this issue and the situation appears to be much improved at other bus stop times. They will continue to monitor and enforce the no parking area, and we thank them.
- We are unaware of any car break-ins being reported lately, however it is still a good idea to keep your vehicles locked.
- This year, bear sightings have been reported on the other side of the Lake. Fox have been seen in Leino Park. Enjoy if you are fortunate enough to see one.
- Kids are still jumping off the bridge...
- SM reiterated the need to go as slow as possible over the bridge. While she admitted it is nearly impossible to maintain a speed of 5 MPH, it is important to go as slow as possible. We need to use this bridge for at least another year. A question was asked about putting up netting or something to prevent debris from falling onto boats passing under the bridge. BB explained that the bad spots are not in the boat travel lanes and that recent repairs have been (and will be) made with large metal plates to cover areas where debris can possibly fall into the water.

7. New Business:

- SM announced that the Wyman Lake Association annual meeting is Tuesday July 10th, 7:00 pm at the American Legion in Westminster. SM, DK, and BM attended the meeting last year and a few of the Wyman Lake Association Directors attended one of our Board meetings after that. They are interested in our bridge replacement project and would like us to increase the clearance to allow taller boats to pass under the new bridge. They have asked us to prepare a status report for the upcoming meeting.
- Mary D. wants a 'To Leino Park' sign put up on Honey Bee Lane at the intersection of Wintturi Ave, as she has had lost delivery people call her for directions to her home. Others noted no problems with deliveries via Honey Bee Lane. It was generally agreed that some delivery trucks have better GPS units and that it was not within our authority to put up such a sign.

8. Adjournment - A motion to adjourn was made at 11:01 am. All in favor.

Respectively submitted,
Derek Knerr - Clerk/Moderator