



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – January 2, 2019

1. **Call to Order:** Jan 2, 2019 at 7:02PM
 - **Members present:** Bob Brown (BB), Dave Crumbley (DC), Derek Knerr (DK), Bob Marien (BM), Sue Miller (SM), and Amie Robillard (AR).
 - **Guests present:** None.

2. **Review and Approve Minutes:** Minutes from the December 5th meeting were approved as distributed.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** - \$150.00 from paid water bills
 - **Expenditures** - \$1453.19 paid out. Payments include water testing, road maintenance, WSO salary and mileage, and utilities (electric).
 - **Budget** - End of year financial statements were reviewed and approved as distributed.
 - **Billing** – Currently only 1 outstanding water bill. Meter readings have been received reflecting water usage from July 1, 2018 to December 31, 2018. New bills will be sent out by the end of next week.
 - **Other** – None.

 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** – None.
 - **DEP/Quality** – Water samples will be taken January 8th
 - **Water System Operator** – BB is working towards meeting the requirements to obtain his water systems operator license.
 - **Other** – Water meter readings were taken on December 29th.

 - C. **Maintenance Report:**
 - **Bridge** – Continued repairs need to be made; additional holes are appearing. BB and BM will evaluate the need and do some repairs. It is expected that the work can be completed during a week day without much interruption or bridge closures.
 - Cleanup of the remaining tar that sits at the end of the bridge is expected to happen within the next few weeks.
 - **Roads** – None.

 - D. **Bridge Report:**
 - **Replacement options** – Working towards complete replacement.
 - **Replacement funding** – Funding from the USDA has been received. LPWD is working towards meeting the requirements of the loan. DK and AR have been meeting regularly to complete paperwork, to research, and exchange communication with USDA contacts. Bridge Replacement Project updates include:
 - A draft of the application for a design-build method is in process. Once finalized, it will be sent for submission to the USDA National office
 - Ongoing communication with the engineers and project managers at the USDA

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to provide guidance and additional project contacts.

E. Communication Report:

- **Facebook** – Updated regularly and is the quickest way to get up-to-date information on our neighborhood. Please search for Leino Park and “like” our page.
- **Website** - www.LeinoPark.org - The website is up to date, but there is ongoing discussion about updating the actual website format.
- **Mail and E-mail** - LPWD@LeinoPark.org

4. Old Business:

- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.

5. New Business:

- A few reports have been received about a bobcat in the area. Be cautious and keep animals indoors, if possible.
- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well

6. Adjournment: at 7:49pm.

Next Meeting:

- The next LPWD Board meeting will be held on the first Wednesday of the month, February 6, 2019, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org