



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – April 3, 2019

1. **Call to Order:** April 3, 2019 at 7:05PM
 - **Members present:** Dave Crumbley (DC), Derek Knerr (DK), Bob Marien (BM), Sue Miller (SM), and Amie Robillard (AR).
 - **Guests present:** None.
2. **Review and Approve Minutes:** Minutes from the March 6th meeting were approved as distributed.
3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$1007.20 income from paid water meter bills, including late fees.
 - **Expenditures** - \$1854.31 paid out. Expenses include extensive bridge repairs and repair supplies, water testing, utilities (electric), salaries, WSO mileage reimbursement.
 - **Budget** – None.
 - **Billing** – Payments have been received by most residents, however still 3 outstanding water bills remain. Late payment fees were added to those accounts and bills have been sent out.
 - **Other** – None.
 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** – None.
 - **DEP/Quality** – DC will be taking water samples in mid-April. USGS (US Geological Survey) has been taking water samples from Wyman Pond.
 - **Water System Operator** – Nothing further has been submitted for BB to obtain a WSO license. Therefore, LPWD continues to seek an alternate Water System Operator. Anyone interested in this role can contact Derek Knerr or Dave Crumbley, or send an email expressing your interest.
 - **Other** – None.
 - C. **Maintenance Report:**
 - **Bridge** – Extensive repairs were performed to the underside of the bridge on the afternoon and evening of March 13th. A group of volunteers came together and worked for several hours to secure and install several new steel I-beams. New steel bolts and welding was done in other areas of the old I-beams to provide additional reinforcement. New asphalt patching was put in various places on top of the bridge roadway as well.
 - **Roads** – There is no doubt the winter season has left our streets full of potholes, especially Leino Park Road. BM contacted Davenport Paving for an estimate to repave all of Leino Park and another estimate to get some of the large sections of Leino Park repaired. Both options were discussed and voted upon. It was unanimously approved to hire Davenport Paving to patch and pave where needed on Leino Park Road and throughout Leino Park.
 - D. **Bridge Report:**
 - **Replacement funding** – Though the USDA has approved our loan, funding will not be provided until the completion of the project. In the meantime, obtaining interim financing is a priority.
 - **Replacement options** – LPWD is working towards meeting the requirements of the USDA loan. DK and AR have been working to research, compile the necessary documents and exchange

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communication.

Current Bridge Replacement Project updates include:

- A timber vehicular bridge design proposal was received from York Bridge Concepts. This proposal was forwarded to our attorney for review.
- A proposal for engineering services was received from McCarty Engineer, Inc. This proposal was forwarded to the attorney for review.
- In response to our request for a Construction Contract Bid Extension, the USDA responded positively and granted an extension until Sept 19, 2019.
- As a follow up from our March board meeting with Senator Dean Tran in attendance, a letter was sent from Tran to the Westminster Board of Selectman reiterating our need for a replacement bridge and encouraging them to discuss our situation, as we have a serious public safety issue.
- Grant options – LPWD will continue to look into options, such as a BUILD grant through the DOT.

E. Communication Report:

- **Facebook** – Updated regularly and is the quickest way to get up-to-date information on our neighborhood. Please search for Leino Park and “like” our page.
- **Website** - www.LeinoPark.org - The current website is up to date. We are interested in having someone design a new website for us.
- **Mail and E-mail** LPWD@LeinoPark.org

4. Old Business:

- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.
- Wyman Lake Association has sent out their Annual Membership notices and information on renting the lake raker this summer.
- Westminster Town meeting will be held on Sat, May 4th, 1pm, at Westminster Elem School.

5. New Business:

- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well

6. Adjournment: at 8:08pm.

Next Meeting:

- The next LPWD Board meeting will be held on the first Wednesday of the month: May 1, 2019, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org