



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – July 10, 2019

1. Call to Order: July 10, 2019 at 7:05pm

- **Members present:** Dave Crumbley (DC), Derek Knerr (DK), Bob Marien (BM), Sue Miller (SM), Bob Brown (BB), and Amie Robillard (AR).
- **Guests present:** None.

2. Review and Approve Minutes: Minutes from the June 6th meeting were approved as distributed.

3. Reports:

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$2024.85 income received. This includes paid water bills (\$1964.60), late fees (\$59.38), and interest (\$0.87).
- **Expenditures** - \$6432.47 paid out. Expenses include postage, May water testing, utilities (electric), WSO salary, WSO mileage reimbursement, \$1,000 in road repairs, and \$5000 for a legal retainer.
- **Budget** – None.
- **Billing** – Payments have been received by most residents, and the largest outstanding bill has been paid – thank you! However 1 outstanding water bill remains.
- **Other** – As a follow up to the June motion of prior approval being needed before any reimbursements will be issued – a new motion was made and passed that clarifies any expense needed that is under \$100 will not require preapproval.

B. Water System Operator's Report:

- **Maintenance of lines and meters** – None.
- **DEP/Quality** – DC taking water samples on July 9th. Quarterly testing was done, as well as Annual testing for Iron & Magnesium.
- **Water System Operator** – DC attended a Lead and Copper workshop hosted by the DEP. There was an emphasis on accuracy in the reporting of data.
- **Other** – LPWD continues to seek an alternate Water System Operator. Anyone interested in this role can contact Derek Knerr, Dave Crumbley, or send an email expressing your interest.

C. Maintenance Report:

- **Bridge** – The road along the end of the bridge, Leino Park Rd, is starting to crack. Support is needed under the end of the bridge in order for the road to be repaired any further. Repair work may be needed in the next few weeks.
- As new smaller holes are starting to break through, some patching and small repairs have been done on the surface of the bridge.
- A sign was added to the right pole, on the Leino Park side of the bridge, which states *Only 1 car should pass at a time*.
- **Roads** – It was decided that we will forego street sweeping this year. There was discussion about the speed bumps and decided that only a few will be installed this summer, mostly along high traffic straight-away areas.

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- D. **Bridge Report:** LPWD is working towards meeting the requirements of the USDA loan. DK and AR continue working to research, compile the necessary documents, and exchange communication.
- Per USDA agreements, a Legal Agreement was received from the attorney, to be submitted for USDA review and approval. The agreement was sent to the USDA and approved and meeting all USDA requirements. This item is now marked as complete.
 - As per USDA and Legal requirements a Title Report must be provided. AR has been in touch with Gould Title company and received a quote of approximately \$500 for the title report. It was approved unanimously to proceed with this work. The title has been ordered with the examiner and as of meeting date, a report had not yet been received.
 - **Replacement funding** – Although the USDA has approved a \$1.1 million Rural Housing Service loan, funding will not be provided until the completion of the project. Therefore, obtaining interim financing is a top priority. Per legal advice, no contracts shall be signed until the interim financing is secured.
 - Clinton Savings Bank has agreed to provide us with a \$1.1 million Construction Line of Credit! This will satisfy the requirement for Interim Financing.
 - The bank Term Sheet will be sent to our attorney for review and approval before signing or proceeding.
 - **Replacement options** – Current Bridge Replacement Project updates include:
 - The proposal for both engineering services and the construction contract are on hold until interim financing is secured. We are anxious to get these contracts signed and executed.

E. **Communication Report:**

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org - The website content is up-to-date however, we are interested in having someone design a new website for us. If you are interested please contact us through facebook or email.
- **Mail and E-mail** LPWD@LeinoPark.org – None.

4. **Old Business:**

- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.
- Only 1 car on the bridge at a time. Please remind visitors and guests to travel slowly and no more than one car on the bridge per crossing.

5. **New Business:**

- Neighbors Helping Neighbors/32nd Annual Town Benefit Day will be August 11, 2019.
- It has been noticed that the Environment Police are patrolling Wyman Pond. Please exercise caution and smart boating when on the water.
- A spotted lake treatment, organized by Wyman Lake Association was done on July 8.
- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.

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6. Adjournment: at 8:02pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of the month: August 7, 2019, 7:00 pm at 15 Old Oak Ave.

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org