



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – Aug 7, 2019

1. **Call to Order:** Aug 7, 2019 at 7:05pm
 - **Members present:** Chairperson: Sue Miller (SM); Water Commissioners: Dave Crumbley (DC), Bob Marien (BM), Bob Brown (BB); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
 - **Guests present:** None.
2. **Review and Approve Minutes:** Minutes from the July 10th meeting were approved as distributed.
3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$4710.50 income received from paid water bills.
 - **Expenditures** - \$2958.08 paid out. Expenses include June water testing, utilities, WSO salary, WSO mileage reimbursement, road repairs and maintenance, business software, and annual membership dues.
 - **Budget** – None.
 - **Billing** – Payments have been received by many residents, but as of the meeting date there were still 8 outstanding bills.
 - **Other** – Our quarterly water bill from the town of Westminster was received.
 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** – Hydrant flushing on N. Shore Rd occurred first week of August.
 - **DEP/Quality** – DC taking water samples on August 14th.
 - **Water System Operator** – None.
 - **Other** – LPWD is actively seeking an alternate Water System Operator. Anyone interested in this role can contact Derek Knerr, Dave Crumbley, or send an email expressing your interest.
 - C. **Maintenance Report:**
 - **Bridge** – Continued discussion of the crack along the end of the bridge, on Leino Park Rd. In order to support the bridge, it was decided to rent a hydraulic jack and place a support beam from underneath. A day will be chosen and LPWD will call for volunteers to assist with this work.
 - As new smaller holes are starting to break through, some patching and small repairs have been done on the surface of the bridge.
 - **Roads** – None.
 - D. **Bridge Report:** LPWD is working towards meeting the requirements of the USDA loan. DK and AR continue working to research, compile the necessary documents, and exchange communication.
 - **Replacement funding** – Although the USDA has approved a \$1.1 million Rural Housing Service loan, funding will not be provided until the completion of the project. Therefore, obtaining interim financing is a top priority. Per legal advice, no contracts shall be signed until the interim financing is secured.
 - Although Clinton Savings Bank has agreed to provide us with a \$1.1 million Construction

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Line of Credit, our legal representation advised us otherwise. Since the LPWD is set up as a governmental entity, we do not qualify for a standard construction loan. We must follow specific state guidelines as set forth by Mass. General Law.

- The plan at this point –
 - DK and AR to inquire if the USDA will agree to waive our Interim financing requirement – and confirm this is an approved option from our legal representation
 - Contact the Town Treasurer for financing ideas/suggestions as a governmental entity
 - Review interim financing options from our attorney
 - Apply for an extension with the USDA as our current application expires Sept 19, 2019
- **Replacement options** – Current Bridge Replacement Project updates include:
 - The proposal for both engineering services and the construction contract are on hold until interim financing is secured. We are anxious to get these contracts signed and executed.

E. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org - The website content is up-to-date however, we are interested in having someone design a new website for us. If you are interested please contact us through facebook or email.
- **Mail and E-mail** LPWD@LeinoPark.org – None.

4. Old Business:

- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.
- Only 1 car on the bridge at a time. Please remind visitors and guests to travel slowly and no more than one car on the bridge per crossing.
- Neighbors Helping Neighbors/32nd Annual Town Benefit Day: August 11, 2019.

5. New Business:

- New Meeting Location: 11 Old Oak Ave.
- After roughly 15 years on the LPWD board of commissioners, we are sad to see our current neighbor and LPWD Chairperson, Sue Miller, step down as she plans to relocate out of the state. We are happy for Sue that she will now be closer to family and the LPWD wishes her nothing but the best in this next chapter, but this is a loss for our community.
 - **We are actively interesting in obtaining a new LPWD Chairperson.** Anyone interested should please express interest to any current board member, as mentioned above.
 - More detailed information about the Board of Commissioners can be found at: <http://www.leinopark.org/about/about.html>
- A drain has been added at the end of Old Oak Ave. We thank those residents for working on

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this drainage solution.

- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.

6. Adjournment: at 8:02pm.

Next Meeting: The next LPWD Board meeting will be held on the second Wednesday of the month: Sept 11, 2019, 7:00 pm at our new location: 11 Old Oak Ave.

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org