



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – November 13, 2019

1. **Call to Order:** November 13, 2019 at 7:02pm
 - **Members present:** Chairperson: none present; Water Commissioners: Dave Crumbley (DC), Bob Marien (BM), Bob Brown (BB); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
 - **Guests present:** Joe and Anne Marie Abdo
2. **Review and Approve Minutes:** Minutes from the October 2nd meeting were approved as distributed.
3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$637.31 received. Income includes bridge fund receipts (\$400.81), paid water bills (\$236.50), and a late fee (\$30).
 - **Expenditures** - \$6368 paid out. Expenses include an accountant bill (\$450), a bill from the attorney (\$5000), water testing (\$24), park utilities (\$48.77), WSO salary and mileage reimbursement (\$110), plus road repair costs including patch, parts, and line painting (\$427.33).
 - **Budget** – None.
 - **Billing** – Payments have been received by most residents, but as of the meeting date there are 2 outstanding bills.
 - **Other** – A question was asked about the number of times the bridge has been repaired in the past year. It was agreed upon that although the frequency is increasing, it is still on an as needed basis.
 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** – None.
 - **DEP/Quality** – DC took water samples on Nov 12th.
 - **Water System Operator** – DC received an inquiry about a water shutoff in preparation for sale. Discussion pursued about the several properties for sale, land exchanges, and title 5s.
 - **Other** – DC is going to research and share the next testing dates, locations, and details for the Matt Hollows to obtain WSO certification.
 - C. **Maintenance Report:**
 - **Bridge** – Follow up discussion about the cracking road on Leino Park Rd, at the end of the bridge. A hydraulic jack will be used to and a support beam will be placed. BB is planning to gather a few volunteers on Sat, Nov 15.
 - A large repair was completed on Sat, Oct 5, which involved closing the bridge for several hours. The surface was jackhammered, new steel plates were put down for added support, and the road surface was then patched.
 - It was noted that new holes are continuing to appear at a quicker rate and additional repairs are going to be needed before the roads freeze.
 - BM to contact Davenport Paving about getting the high spot on the bridge chopped down and also to pick up the remaining tar remnants that is sitting at the end of the bridge on Leino Park Rd.
 - **Roads** – None.
 - D. **Bridge Report:** LPWD is working towards meeting the requirements of the USDA loan. DK and AR

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continue working to research, compile the necessary documents, and exchange communication.

- **Replacement funding** – Although the USDA has approved a \$1.1 million Rural Housing Service loan, funding will not be provided until the completion of the project. Obtaining interim financing and Bond Counsel is now a top priority.
 - The Municipal Advisory Agreement issued by UniBank was sent to the USDA for their review and approval. After a few negotiations regarding needing financial caps, the agreement has been executed.
 - There is now a need for Bond Counsel. This counsel agency will issue a needed “Green Light letter”.
 - It was discussed that there is a need for a District Vote and there was a motion for a Special District meeting to be held on Saturday Dec 7 at 10am. This motion was passed.
 - The purpose of this meeting is to authorize the borrowing of funds.
 - A warrant with the Special Meeting announcement will be prepared and mailed to all LPWD members and residents. The details of the warrant will also be located on the Leino Park bulletin board, on social media, on the website, as well as the pole on N. Shore and Pine St.

- **Replacement options** – Current Bridge Replacement Project updates include:
 - Although the proposal for both engineering services and the construction contract are on hold until interim financing is completely secured, we are ready to begin conversations again and will be contacting our vendors for updated timelines.

E. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org - The website content is up-to-date however, we are interested in having someone design a new website for us. If you are interested please contact us through facebook or email.
- **Mail and E-mail** LPWD@LeinoPark.org – None.

4. New Business:

- Discussion about the weekday 6:45am bus pickup; it was noted that there is still a car parking and waiting too far onto the road, making it a hazard to those walking by, students waiting for the bus, and other passengers driving through. We ask that all residents pull as far off as possible. Temporary parking is permitted on the dirt area of Leino Park Rd.
- A concern was raised about drivers approaching Leino Park, crossing the bridge and quickly turning left onto Old Oak Ave. There have been a few near crashes. Ideas were discussed and the board may request a quote to paint the words STOP at both ends of Old Oak Ave.
- A question was asked if there is a Neighborhood watch.

5. Old Business:

- The Wyman Lake Association began the lake drawdown on Nov 1st.
- When waiting for the school bus, please pull far enough off to the side, utilizing the dirt area and keeping your car off the road.

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- LPWD is seeking a new Chairperson. If interested in this position, please express interest to any member of the board.
 - More detailed information about the Board of Commissioners can be found at:
<http://www.leinopark.org/about/about.html>
- We remind everyone to travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.
- Only 1 car on the bridge at a time. Please remind visitors and guests to travel slowly and no more than one car on the bridge per crossing.

6. Adjournment: at 8:05pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of the month:
Dec 4, 2019, 7:00 pm at 11 Old Oak Ave.

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org