



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – March 4, 2020

1. **Call to Order:** March 4, 2020 at 7:05pm
 - **Members present:** Chairperson: Elizabeth Williams; Water Commissioners: Dave Crumbley (DC), Bob Brown (BB); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
 - **Guests present:** none.
2. **Review and Approve Minutes:** Minutes from the February 5th meeting were approved as distributed.
3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$3905.14 received. Income includes paid water bills, interest, and late fees.
 - **Expenditures** - \$ 1714.84 paid out. Expenses include a water testing (\$24), park utilities (\$73.36), salary (\$83.33), WSO mileage reimbursement (\$26.67), road maintenance supplies (\$530.98) and a legal bill (\$976.50).
 - **Budget** – None.
 - **Billing** – Payments have been received by most residents, but as of meeting date there are 5 unpaid water bills.
 - **Other** – DK was able to update the status on all of our bank accounts to business class accounts which accrue interest at 1% APR (versus little to nothing).
 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** – No problems; no updates.
 - **DEP/Quality** – DC will be taking water samples on March 10th.
 - **Water System Operator (WSO)** – Good news! Matt Hallows has taken and passed the WSO exam. Next step is to apply for certification.
 - C. **Maintenance Report:**
 - **Bridge** – Additional patch was put down on the bridge to repair some open holes.
 - **Roads** – Patch was used on the roads throughout Leino Park to repair several of the potholes. Reflective tape was put on all of the openings under the bridge.
 - D. **Bridge Report:** LPWD is continuing to work towards meeting the requirements of the USDA loan.
 - **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through the USDA, however funding will not be provided until the completion of the bridge replacement project. Therefore, obtaining interim financing and securing Bond Counsel are the top priorities.
 - USDA is holding on authorizing their approval of our Bond counsel until an Engineering Agreement is completed.
 - McCarty Engineering firm is finalizing this Engineer Agreement paperwork; their anticipated completion is by the end of March.
 - **Replacement options** - Proposals for both engineering services and the construction contract are on hold until interim financing is completely secured.

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E. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org – DK has kept the website content current and up-to-date
- **Mail and E-mail** LPWD@LeinoPark.org – If you haven’t done so already, please send your current email address to amier@leinopark.org to get on our mailing list.

4. New Business:

- None.

5. Old Business:

- Reminder when waiting for the school bus, please pull off to the side, utilizing the dirt area and keeping your car off the road.
- Travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.
- Only 1 car on the bridge at a time. Please remind visitors and guests to travel slowly and no more than one car on the bridge per crossing.

6. Adjournment: at 7:30pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of the following month: April 1st 2020, 7:00 pm at 11 Old Oak Ave.

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org