



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting – June 3, 2020**

Due to the Governor's Stay-at-Home order, the LPWD May meeting was held via Zoom online meeting room. Residents were provided access information to join.

**1. Call to Order:** June 3, 2020 at 7:23pm

- **Members present:** Chairperson: Elizabeth Williams; Water Commissioners: Bob Marien (BM), Dave Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).

**2. Review and Approve Minutes:** Meeting minutes from May 6, 2020 were approved as distributed.

**3. Reports:**

- **Treasurer Report (Finance/Budget):**

- **Receipts** – \$206.71 received. Income includes a paid water bill, late fee and interest.
- **Expenditures** - \$10,064.04 paid out. Expenses include water testing (\$24), park utilities (\$65), salary (\$83.33), WSO mileage reimbursement (\$26.67), road maintenance and repairs (\$1597.04), and a water bill from the town of Westminster (\$8268.01).
- **Budget** – Nothing new.
- **Billing** – Payments have been received by most residents, but as of meeting date there are 3 unpaid water bills.
- **Other** – As an update to the excessive water bill due to a broken pipe, the Westminster Department of Public Works Commission reviewed our request for an abatement at their July 1 meeting. They approved an abatement of 75% for the water leak.

- **Water System Operator's Report:**

- **Maintenance of lines and meters** – No updates; no problems.
- **DEP/Quality** – DC will be taking water samples on June 9<sup>th</sup>.
- **Water System Operator (WSO)** – National Grid reached out to DC to locate some water lines before new electrical poles were installed.

- **Maintenance Report:**

- **Bridge** – A large repair job was done to several sections of the bridge on May 16. In an effort to close some of the new holes appearing, Bob Brown organized a team of volunteers to assist with these bridge repairs. Old broken tar that was falling through was removed and several large steel plates were placed for added structural support. Fresh tar was also put in several places. This was another full day of work, resulting in a bridge closure. LPWD thanks all volunteers and concerned neighbors for working together to keep our bridge in usable condition, until it can be properly replaced.
- **Roads** – Road patch has been put down on the streets throughout Leino Park to repair several potholes.
- Speed bumps are in! Please drive slowly.

- **Bridge Report:** LPWD is continuing to work towards meeting the requirements of the USDA loan.

- **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through

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the USDA, however funding will not be provided until the completion of the bridge replacement project. Therefore, obtaining interim financing and securing Bond Counsel are the top priorities.

- USDA is holding on authorizing their approval of our Bond counsel until an Engineering Agreement is completed.
  - DK has submitted the Engineering paperwork to the USDA for their review and approval. Response was received that they are working on other time sensitive projects and will review our documents in a few weeks.
- **Replacement options:** Proposals for both engineering services and the construction contract are on hold until interim financing is completely secured.

- **Communication Report:**

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) – DK has kept the website content current and up-to-date
- **Mail and E-mail** [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org) – If you haven’t done so already, please send your current email address to [amier@leinopark.org](mailto:amier@leinopark.org) to get on our mailing list.

**4. New Business:**

- Discussion was had about holding the 2020 Annual LPWD meeting in August, now that restrictions are being lifted. Options were considered holding a meeting at Bob Brown’s house or possibly the Private Beach area on Old Oak Ave, which would allow more space for people to be socially distant. A decision will be made at the next (July) meeting.

**5. Old Business:**

- Travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.
- Only 1 car on the bridge at a time. Please remind visitors and guests to travel slowly and no more than one car on the bridge per crossing.

**6. Adjournment:** at 8:00pm.

**Next Meeting:** The next LPWD Board meeting will be held on the first Wednesday of the following month via Zoom online platform: July 1<sup>st</sup> 2020, 7:00 pm. Please check the website or Facebook for an announcement and contact us if you would like access information.

Respectively submitted,  
Amie Robillard - Clerk/Moderator  
[AmieR@leinopark.org](mailto:AmieR@leinopark.org)