



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – July 1, 2020

Due to the Governor's Stay-at-Home order, the July LPWD meeting was held via Zoom online meeting room. Interested residents were provided access information to join.

1. Call to Order: July 1, 2020 at 7:25pm

- **Members present:** Chairperson: Elizabeth Williams; Water Commissioners: Bob Marien (BM), Dave Crumbley (DC), Bob Brown (BB); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).

2. Review and Approve Minutes: Meeting minutes from June 3, 2020 were approved.

3. Reports:

● **Treasurer Report (Finance/Budget):**

- **Receipts** – \$34,645.42 received. Income includes a paid water bill and late fee (\$50), Operation and Maintenance (\$10,500), Bridge Fund receipts (\$24,000), and interest (\$95.42).
- **Expenditures** - \$1,654.03 paid out. Expenses include water testing (\$254), park utilities (\$45.03), salary (\$83.34), WSO mileage reimbursement (\$26.66), master meter calibration (\$495), accountant fees (\$450), and MWRA dues renewal (\$300).
- **Budget** – Nothing new.
- **Billing** – Payments have been received by most residents, but as of meeting date there are 3 unpaid water bills. A renewal invoice was received from Creative Software (billing), but will not be renewed.
- **Other** – None.

● **Water System Operator's Report:**

- **Maintenance of lines and meters** – Master meter calibration was performed and tested at nearly perfect.
- **DEP/Quality** – DC will be taking water samples on July 14th.
- **Water System Operator (WSO)** – Nothing new.

● **Maintenance Report:**

- **Bridge** – None.
- **Roads** – The water and heavy rains are causing excessive runoff down Ridge Rd, which is resulting in damage to a homeowner at the bottom of the hill and also the beach area. There was discussion about a plan to fix the road including getting quotes from companies like Davenport Paving to assist with creating a curb and proper drainage along Ridge and Pine St.
- Speed bumps are in! Please drive slowly.

● **Bridge Report:** LPWD is continuing to work towards meeting the requirements of the USDA loan.

- **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through the USDA, however funding will not be provided until the completion of the bridge replacement project. Therefore, obtaining interim financing and securing Bond Counsel are the top priorities.
 - DK has submitted the Engineering paperwork to the USDA for their review and approval.

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- Still on hold. Communication with the USDA tells us they are backlogged with a possible delay until Oct. 2020.
- **Replacement options:** Proposals for both engineering services and the construction contract are on hold until interim financing is completely secured.

- **Communication Report:**
 - **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
 - **Website** - www.LeinoPark.org – DK has kept the website content current and up-to-date
 - **Mail and E-mail** LPWD@LeinoPark.org – If you haven’t done so already, please send your current email address to amier@leinopark.org to get on our mailing list.

4. New Business:

- It was voted on and approved that the 2020 Annual LPWD meeting will be held in person, respecting the social distance and mask wearing requirements. The meeting will be held on Saturday August 8, 2020 at 10am, Bob Brown’s yard: 46 Old Oak Ave.

5. Old Business:

- Travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.
- Please remind visitors and guests to travel slowly and no more than one car on the bridge, per crossing.

6. Adjournment: at 8:25pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of the following month: August 5, 2020, 7:00 pm. In-person meetings will resume, with social distance and masks worn, at Derek Knerr’s house: 11 Old Oak Ave.

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org