



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – September 2, 2020

1. **Call to Order:** September 2, 2020 at 7:00pm
 - **Members present:** Chairperson: Elizabeth Williams; Water Commissioners: Bob Marien (BM), Dave Crumbley (DC), Bob Brown (BB); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
2. **Review and Approve Minutes:** Meeting minutes from August 5, 2020 were approved as distributed.
3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$2,526.62 received. Income includes water income (\$2054.30), late fee (\$50), and interest (\$247.32), plus a bridge fund donation (\$175).
 - **Expenditures** - \$11,837.01. Expenses include water testing (\$174), park utilities (\$51.85), salaries (\$83.33), mileage reimbursement (\$26.67), fire hydrant insurance (\$250), postage (\$6.95), road maintenance (\$375), Davenport Paving road repairs (\$5000), and water from Westminster (\$5869.21).
 - **Budget** – There are currently no outstanding bills or expected invoices. Likewise, there is no additional income expected at this time.
 - **Billing** – Water payments have been received by most residents, but as of meeting date there are 4 unpaid water bills.
 - **Other** – None.
 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** – The water meter at NS19 has been removed, per homeowner's request.
 - **DEP/Quality** – DC will be taking water samples on September 8th.
 - **Water System Operator (WSO)** – A quarterly water sample reading resulted in a one-time high reading of TTHMs (total trihalomethanes). DC will monitor the reports and if another high reading comes through, corrective measures will be taken.
 - Discussion about future water hookups and disconnections and whether or not LPWD should establish a fee schedule, similar to the town of Westminster. DC will investigate other town fee schedules and the board will consider adopting our own.
 - C. **Maintenance Report:**
 - **Bridge** – Additional repairs will be needed in the near future. BB will be coordinating a small crew to assist with repairs which may involve a bridge closure. Small steel plates will be needed and road patch will go down.
 - LPWD currently has roughly 20 bags of road patch and has been fortunate enough to get steel plates donated. There should be no additional (large) expenses for these upcoming repairs.
 - **Roads** – Speed bumps are in! Please drive slowly.
 - D. **Bridge Report:** LPWD is seeking to replace the current structure with a 210 foot long, 16 foot wide timber structure.

Leino Park Water District (LPWD)
Board of Commissioners' Meeting – September 2, 2020

- **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through the USDA. LPWD is continuing to work towards meeting the requirements of the USDA loan.
- **Replacement updates** - The Engineering Agreement paperwork has been updated by McCarty Engineering and resubmitted (mid-August) to the USDA State Engineer for final review and approval. As of meeting date, the USDA has not yet reviewed the updated paperwork.

E. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org – DK has kept the website content current and up-to-date
- **Mail and E-mail** LPWD@LeinoPark.org – If you haven’t done so already, please send your current email address to amier@leinopark.org to get on our mailing list.

4. New Business:

- LPWD is planning to contact the Nashua River Watershed Council in regards to the rights and ownership of the property around the edge of Wyman Pond, specifically for the rights-of-ways located throughout Leino Park. EW will follow up on this after the first of the year.
- An inquiry was received via facebook asking when the lake is to be lowered. Traditionally the lake is lowered in the fall, but Wyman Lake Association would have more specific information.
- EW is interested in contacting the town about maintaining the wetland area on Pine/Parkwood Lane.

5. Old Business:

- A new post and chain has been added to the N. Shore boat ramp. Any resident seeking access to the N. Shore boat ramp lock can contact any LPWD board member for the 4 digit code.
- Travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.
- Please remind visitors and guests to travel slowly and no more than one car on the bridge, per crossing.

6. Adjournment: at 7:58pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: October 7, 2020, 7:00 pm at Derek Knerr’s house: 11 Old Oak Ave. Please bring your mask and respect social distancing.

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org