



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting – November 4, 2020**

1. **Call to Order:** November 4, 2020 at 7:14pm
  - **Members present:** Chairperson: none; Water Commissioners: Bob Marien (BM), Dave Crumbley (DC), Bob Brown (BB); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
  - **Guest(s):** none.
2. **Review and Approve Minutes:** Meeting minutes from Oct 7, 2020 were approved as distributed.
3. **Reports:**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** – \$242.78 received. Income includes interest only.
    - **Expenditures** - \$11,709.87. Expenses include water testing (\$24), park utilities (\$44.89), salaries (\$83.33), mileage reimbursement (\$26.67), road maintenance (\$530.98), and bridge replacement (\$11,000).
    - **Budget** – Quarterly water invoice received from The Town of Westminster.
    - **Billing** – Water payments have been received by most residents; as of meeting date there are 2 unpaid water bills.
    - **Other** – None.
  - B. **Water System Operator's Report:**
    - **Maintenance of lines and meters** – Hydrant flushing occurring during the week of Nov 1.
    - **DEP/Quality** – DC will be taking water samples on Nov 10<sup>th</sup>.
    - **Water System Operator (WSO)** – DC is developing a Fee Schedule proposal, similar to the Town of Westminster's. This proposal will be considered for any future water Installation and Connection services needed. It is anticipated that this proposal will be available for review and consideration at the next (Dec) meeting.
  - C. **Maintenance Report:**
    - **Bridge** – Holes are appearing on the Leino Park side of the bridge. Repair work will be planned for Saturday, Nov 7. BB will request a crew of volunteers to assist. It is anticipated that new steel plates will be needed to cover these holes, then fresh tar will be needed to cover and create a smooth road surface.
    - BB purchased additional bags of road patch.
    - **Roads** – Speed bumps were removed – just in time for the early snow! Thank you, BB.
  - D. **Bridge Report:** LPWD is seeking to replace the current structure with a 210 foot long, 16 foot wide timber structure. Updates and current status included below -
    - **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through the USDA. Interim financing is in process.
    - **Replacement updates** – Wetland and soil surveying has begun, and may be noticed by the blue tape markers on the branches around the bridge. A retainer was paid to McCarty Engineering.

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**E. Communication Report:**

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org) – DK has kept the website content current and up-to-date
- **Mail and E-mail** [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org) – If you haven’t done so already, please send your current email address to [amier@leinopark.org](mailto:amier@leinopark.org) to get on our mailing list.

**4. New Business:**

- Wyman Lake Association began lowering the lake, Nov 1.
- It is recommended that all boats are removed from the lake at this time.
- SAM Registration was renewed and updated.
- 15 Pine St. property has sold.

**5. Old Business:**

- LPWD is planning to contact the Nashua River Watershed Council in regards to the rights and ownership of the property around the edge of Wyman Pond, specifically for the rights-of-ways located throughout Leino Park. EW will follow up on this after the first of the year.
- Travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.
- Please remind visitors and guests to travel slowly and no more than one car on the bridge, per crossing.

**6. Adjournment:** at 7:50pm.

**Next Meeting:** The next LPWD Board meeting will be held on the first Wednesday of next month: December 2, 2020, 7:00 pm at Derek Knerr’s house: 11 Old Oak Ave. Please bring your mask and respect social distancing.

Respectively submitted,  
Amie Robillard - Clerk/Moderator  
[AmieR@leinopark.org](mailto:AmieR@leinopark.org)