



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – December 2, 2020

1. **Call to Order:** December 2, 2020 at 7:00pm
 - **Members present:** Chairperson: Elizabeth Williams (via zoom); Water Commissioners: Bob Marien (BM), Dave Crumbley (DC), Bob Brown (BB); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
 - **Guest(s):** Joe Abdo.
2. **Review and Approve Minutes:** Meeting minutes from Nov 4, 2020 were approved as distributed.
3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$233.47 received. Income includes interest only.
 - **Expenditures** - \$6023.90. Expenses include water testing (\$24), park utilities (\$58.36), salaries (\$83.33), mileage reimbursement (\$26.67), road maintenance (\$251.90), and the quarterly water bill to the town of Westminster (\$5579.64).
 - **Budget** – Overall end of year budget looks comparable to the previous year. However, more money is being put towards road repairs.
 - **Billing** – Water payments have been received by most residents; as of meeting date there is 1 unpaid water bill.
 - **Other** – None.
 - B. **Water System Operator's Report:**
 - **Maintenance of lines and meters** – Water at 33 N. Shore has been turned on.
 - **DEP/Quality** – DC will be taking water samples for bacteria on Dec 10th.
 - **Water System Operator (WSO)** – DC is developing a Fee Schedule proposal, similar to the Town of Westminster's. This proposal will be considered for any future water Installation and Connection services needed. It is anticipated that this proposal will be available for review and consideration at the next meeting.
 - C. **Maintenance Report:**
 - **Bridge** – Repair work was done on Saturday, Nov 7, thanks to the organization from Bob Brown. He noticed the repair job required additional steel plates to be placed. Plates were ordered and a crew came together to repair our bridge, yet again. LPWD extends a very big “thank you” to some of the key people who played a role in this repair job: Bob Brown, Matt Hollows, Marty Smith, and Josh Monette.
 - Despite the continued efforts, holes are still appearing on our bridge. More patching and additional plates will be ordered and placed in the coming weeks.
 - **Roads** – Nothing new.
 - D. **Bridge Report:** LPWD is seeking to replace the current structure with a 210 foot long, 16 foot wide timber structure. Updates and current status included below -
 - **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through the USDA. Interim financing is in process.

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- **Replacement updates** – Attorney Stephen Madaus checked in regarding the status of the bridge replacement.
- Wetland and soil surveying is underway and continuing as needed. You may notice blue and pink tape markers on the branches by the bridge.
- A review of the current timeline of the replacement project; it is anticipated that the bridge design and bidding process will begin, then continue through the winter months.

E. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org – DK has kept the website content current and up-to-date
- **Mail and E-mail** LPWD@LeinoPark.org – If you haven’t done so already, please send your current email address to amier@leinopark.org to get on our mailing list.

4. New Business:

- The signs by the Leino Park entrance will be removed. Please note that no personal or business signs should be displayed.
- Happy Holidays! The LPWD Board of Commissioners wishes everyone a safe, happy holiday and a healthy New Year!

5. Old Business:

- Wyman Lake Association began lowering the lake, Nov 1.
- LPWD is planning to contact the Nashua River Watershed Council in regards to the rights and ownership of the property around the edge of Wyman Pond, specifically for the rights-of-ways located throughout Leino Park. EW will follow up on this after the first of the year.
- Travel slowly when crossing the bridge (max 5 mph) to avoid rattling or vibrations. Maintain a slow speed when traveling throughout the Park as well.
- Please remind visitors and guests to travel slowly and no more than one car on the bridge, per crossing.

6. Adjournment: at 7:36pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: January 6, 2021, 7:00 pm at Derek Knerr’s house: 11 Old Oak Ave. Please bring your mask and respect social distancing.

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org