



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting – February 2, 2022**

1. **Call to Order:** February 2, 2022 at 7:12pm
  - **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Bob Brown (BB); Joe Monette (JM); Water System Operator: Dave Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
  - **Guest(s):** None.
  
2. **Review and Approve Minutes:** Meeting minutes from January 5, 2022 were approved as distributed.
  
3. **Reports:**
  - A. **Treasurer Report (Finance/Budget):**
    - **Receipts** – \$8506.63 received. Income includes water payments received (\$8496.40) and interest (\$10.23).
    - **Expenditures** - \$11,823.05 paid out. Expenses include engineer invoices (\$10,060.20), DEP license/permit (\$50), postage & delivery (\$116), road maintenance (\$400), park utilities (\$72.85), salaries (\$1073.33), mileage reimbursement (\$26.67) and water testing (\$24).
    - **Billing** – Water payments have been received by all but 7 residents.
    - **Other** – Paperwork is being prepared for our accountant to do taxes.
  
  - B. **Water System Operator's Report:**
    - **Maintenance of Line and Meters** – no maintenance needed at this time.
    - **DEP / Quality** – DC will be taking samples for DEP on Tuesday, Feb 8.
    - **Reminder:** Please clear the snow around the fire hydrants located near your property.
  
  - C. **Maintenance Report:**
    - **Bridge** – No maintenance has been needed at this time.
    - **Roads** – Thanks to the recent repairs, no additional road maintenance has been needed at this time.
    - Thank you to Monette Property Solutions for plowing the bus stop!
  
  - D. **Bridge Report:** LPWD is working to replace the current structure with a 210 foot long, 16 foot wide timber structure. Updates and current status included below -
    - **Replacement updates** –
      - Bidding for the replacement project opened January 7 with a mandatory pre-bid conference at the bridge. 8 companies were in attendance. The meeting was led by McCarty Engineers, lasted approximately 1.5 hours, and consisted of questions asked by potential bidders and a walk through of the project site.
      - McCarty Engineering compiled all questions submitted through January 24 and provided a written response to all interested bidders in an Addendum, on January 28, 2022.
      - Bids must be submitted by February 7, 2022
      - Notice of Award will be issued by February 28, 2022

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- **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through the USDA.
  - Agency approval was received for the December project expenses (\$10,060.20).
  - The January monthly project budget report (MPBR) was prepared and sent to the Agency for review and approval. There were \$0 project expenses submitted in January.

**E. Communication Report:**

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org)
- **Mail and E-mail** [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org)

**4. New Business:**

- Ongoing discussion about the 4 street lights through Leino Park. Lighting was replaced to LED bulbs with reduced wattage. Feedback received is that the bulbs are too bright, specifically the light at N. Shore and Pine Street. Discussion continued around the light at N. Shore/Pine including options of moving the streetlight, lowering the wattage (if that is possible), or adding a shade to deflect the light away from the nearby homes. DK to contact the electric company for options.
- A request letter, which will be sent to the homeowners on Honeybee Lane and Parkwood Lane, with bridge replacement updates and a request to contribute financially towards the annual repayments, has been finalized. However, sending this letter is on hold until clarification is received from legal regarding the language in homeowner’s deeds. AR to contact legal counsel.
- JM connected with the realtor associated with the land for sale around Honeybee Lane.

**5. Old Business:**

- One car at a time on the bridge. Please remind your friends, family members, and anyone else who may be traveling across the bridge.
- Maintain a slow speed when traveling throughout the Park.
- Travel slowly when crossing the bridge (max of 5 mph) to avoid rattling or vibrations.

**6. Adjournment:** at 8:15pm.

**Next Meeting:** The next LPWD Board meeting will be held on the first Wednesday of next month: March 2, 2022, 7:00 pm at Derek Knerr’s house: 11 Old Oak Ave.  
All are welcome!

Respectively submitted,  
Amie Robillard - Clerk/Moderator  
[AmieR@leinopark.org](mailto:AmieR@leinopark.org)