



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – March 2, 2022

1. **Call to Order:** March 2, 2022 at 7:05pm
 - **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Bob Brown (BB); Joe Monette (JM); Water System Operator: Dave Crumbley (DC); Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
 - **Guest(s):** None.

2. **Review and Approve Minutes:** Meeting minutes from February 2, 2022 were approved as distributed.

3. **Reports:**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$862.80 received. Income includes water payments (\$813.95), late fee (\$40), and interest (\$8.85).
 - **Expenditures** - \$3,877.57 paid out. Expenses include water payment to Westminster (\$3232.17), road maintenance (\$424.73), park utilities (\$86.67), salaries (\$83.33), mileage reimbursement (\$26.67) and water testing (\$24).
 - **Billing** – Water payments have been received by all but 3 residents.
 - **Other** – Paperwork has been sent to our accountant for taxes to be completed.

 - B. **Water System Operator's Report:**
 - **Maintenance of Line and Meters** – no maintenance needed at this time.
 - **DEP / Quality** – DC will be taking samples for DEP on Tuesday, March 8.

 - C. **Maintenance Report:**
 - **Bridge** – As the snow and ice melted, holes have appeared on the bridge surface. BB and neighbors assisted with a quick repair job, adding a steel plate and patching the surface to smooth some of the bumps.
 - **Roads** – No additional road maintenance has been needed at this time.
 - 25 bags of patch have been purchased for future road repairs.

 - D. **Bridge Report:** LPWD is working to replace the current structure with a 210 foot long, 16 foot wide timber structure. Updates and current status included below -
 - **Replacement updates** –
 - A total of 4 bids were received. The lowest bid received is significantly over budget.
 - DK and AR will be meeting with McCarty Engineering to discuss options for next steps.
 - An additional board meeting is planned for mid-month to discuss and review next steps, based on the outcome of said meeting

 - **Replacement funding** – LPWD has an approved \$1.1 million Rural Housing Service loan through the USDA.
 - Agency approval was received for the January project expenses (\$0).

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- The February monthly project budget report (MPBR) was prepared and sent to the Agency for review and approval. There were \$5,547.98 project expenses submitted in February.

E. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the quickest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- Continued discussion about reducing the brightness of the streetlight at N. Shore and Pine Street. DK in communication with National Grid about either lowering the wattage or adding a shade to deflect the light away from the nearby homes.
- The first electric bill was received since switching the streetlights to LED. It showed more than thirty five percent reduction in cost from previous bills.
- AR contacted legal counsel regarding the language in the deeds of the Parkwood Lane homeowners allowing the right to pass-repass the bridge. It was confirmed that these homes are located outside the bounds of the District. The District cannot assess betterments against properties located outside of the bounds of the District for roadway or bridge improvements.
- The board will go back to finalizing a financial request letter which will be sent to the homeowners on Honeybee Lane and Parkwood Lane; the letter will include bridge replacement updates and request to contribute financially towards the annual repayments.

5. Old Business:

- One car at a time on the bridge. Please remind your friends, family members, and anyone else who may be traveling across the bridge.
- Maintain a slow speed when traveling throughout the Park.
- Travel slowly when crossing the bridge (max of 5 mph) to avoid rattling or vibrations.

6. Adjournment: at 8:20pm.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month: April 6, 2022, 7:00 pm at Derek Knerr’s house: 11 Old Oak Ave.

All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org